

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, August 16, 2022 at 7:00 PM
 123 E. Scranton Ave, Lake Bluff, IL 60044

NOTICE: Due to the COVID-19 emergency, this meeting will be held primarily virtually pursuant to Section 7(e) of the Open Meetings Act. Members of the public may view and participate in the meeting remotely via:

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As required by law, at least one representative from the Library will be present at the Library and the virtual meeting will be simulcast for any members of the public who do not wish to view the virtual meeting from another location. Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or during the meeting to Martha O'Hara at mohara@lakeblufflibrary.org. The meeting will be recorded, with the recording made available through the Library's website. For any questions, please contact Head of Adult Services Martha O'Hara at 224-332-2105 or mohara@lakeblufflibrary.org

Agenda

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of July 19, 2022 Board Meeting **(action)(5 minutes)(7:12pm)**
5. **July 2022 Financial Reports – Detailed Balance and Revenue/Expense (action) (5 minutes)(7:17pm)**
 - a. July Detailed Revenue & Expense Report
 - b. July Detailed Balance Sheet

6. Approval of checks (action)(5 minutes)(7:22pm)

- a. July Monthly Checks (15291, 15293-15329)(action)

7. Committee Reports (10 minutes)(7:32pm)**(Met)**

- a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff and Shaul.)
- b. Human Resources Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch and Shaul.)
- c. Request for Reconsideration Committee (AD HOC) (**MEMBERS:** Heintzelman, Jerch, Meierhoff, and Shaul)

(Did Not Meet)

- d. Bylaw and Policy Committee (**MEMBERS:** Heintzelman and Meierhoff.)
- e. Campaign Planning Committee (AD HOC) (**MEMBERS:** Heintzelman, Meierhoff, and Jerch.)
- f. Outreach Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch.)
- g. Finance Committee (CHAIR: Hayes. **MEMBERS:** Meierhoff and Zaute.)
- h. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Graziano.)
- i. Long Range Planning Committee (**MEMBERS:** Hayes, Heintzelman, and Zaute.)
- j. Technology Committee (**CHAIR:** Zaute. **MEMBERS:** Hayes and Shaul.)

8. New Business

- a. Discussion of the 7/29/2022 Request for Reconsideration (**20 minutes)(7:52pm)(action)**)

9. Old Business

- a. Capital Project Update/Coordinator's Report (**5 minutes)(7:57pm)**)

10. Librarian's Narrative Report (5 minutes)(8:02pm)

- a. Librarian's Narrative Report

11. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board**13. Adjournment (1 minute)(8:03pm)****Attachments:**

Request for Reconsideration Policy

Collection Development Policy

7/29/2022 Request for Reconsideration

Staff Recommendation for 7/29/2022 Request for Reconsideration

Communication between Library Patron and Trustee Meierhoff re: 7/29/2022 Request for Reconsideration

July 2022 Statistics

Upcoming Board Meetings: September 20, October 18, and November 15, 2022.