

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, September 20, 2022 at 7:00 PM
 123 E. Scranton Ave, Lake Bluff, IL 60044

NOTICE: Due to the COVID-19 emergency, this meeting will be held primarily virtually pursuant to Section 7(e) of the Open Meetings Act. Members of the public may view and participate in the meeting remotely via:

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	+1 301 715 8592 US (Washington DC)
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Meeting ID: 871 9899 4555	+1 346 248 7799 US (Houston)
Passcode: 795708	+1 386 347 5053 US
One tap mobile	+1 564 217 2000 US
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(Chicago)	+1 720 707 2699 US (Denver)
	Meeting ID: 890 1180 5876
Dial by your location	Passcode: 034066
+1 309 205 3325 US	Find your local number:
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As required by law, at least one representative from the Library will be present at the Library and the virtual meeting will be simulcast for any members of the public who do not wish to view the virtual meeting from another location. Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or during the meeting to Katie Horner at khorne@lakeblufflibrary.org. The meeting will be recorded, with the recording made available through the Library's website. For any questions, please contact Interim Director Katie Horner at 224-332-2103 or khorne@lakeblufflibrary.org

Agenda

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
- 4. Approval of Minutes**
 - a. Approval of Minutes of August 16, 2022 Board Meeting **(action)(5 minutes)(7:12pm)**
- 5. August 2022 Financial Reports – Detailed Balance and Revenue/Expense (action) (5 minutes)(7:17pm)**
 - a. August Detailed Revenue & Expense Report
 - b. August Detailed Balance Sheet

6. Approval of checks (action)(5 minutes)(7:22pm)

- a. August Monthly Checks (15330, 15332-15359)(action)

7. Committee Reports (15 minutes)(7:37pm)**(Met)**

- a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff and Shaul.)
- b. Finance Committee (**CHAIR:** Hayes. **MEMBERS:** Meierhoff and Zaute.)
- c. Human Resources Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch and Shaul.)

(Did Not Meet)

- d. Bylaw and Policy Committee (**MEMBERS:** Heintzelman and Meierhoff.)
- e. Campaign Planning Committee (AD HOC) (**MEMBERS:** Heintzelman, Meierhoff, and Jerch.)
- f. Outreach Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch.)
- g. Request for Reconsideration Committee (AD HOC) (**MEMBERS:** Heintzelman, Jerch, Meierhoff, and Shaul)
- h. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Graziano.)
- i. Long Range Planning Committee (**MEMBERS:** Hayes, Heintzelman, and Zaute.)
- j. Technology Committee (**CHAIR:** Zaute. **MEMBERS:** Hayes and Shaul.)

8. New Business

- a. Trustee Election Discussion (**10 minutes)(7:47pm)**
- b. Closings for Calendar Year 2023 (**action)(5 minutes)(7:52pm)**
- c. Board Meeting Dates for Calendar Year 2023 (**action)(5 minutes)(7:57pm)**
- d. Library Closures for Staff Inservice & Mini Golf Event (**action)(5 minutes)(8:02pm)**
- e. Study Table Discussion (**10 minutes)(8:12pm)**

9. Old Business

- a. Capital Project Update/Coordinator's Report (**5 minutes)(8:17pm)**

10. Interim Director's Narrative Report (5 minutes)(8:22pm)

- a. Interim Director's Narrative Report

11. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board**13. Adjournment (1 minute)(8:23pm)****Attachments:**

August 2022 Statistics

Upcoming Board Meetings: October 18, November 15, and December 13, 2022.