

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, April 18, 2023 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044

NOTICE: Due to the COVID-19 emergency, this meeting will be held primarily virtually pursuant to Section 7(e) of the Open Meetings Act. Members of the public may view and participate in the meeting remotely via:

Join Zoom Meeting

<https://us06web.zoom.us/j/2069598344>

Meeting ID: 206 959 8344

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As required by law, at least one representative from the Library will be present at the Library and the virtual meeting will be simulcast for any members of the public who do not wish to view the virtual meeting from another location. Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or during the meeting to Library Director Renee Grassi at rgrassi@lakeblufflibrary.org. The meeting will be recorded, with the recording made available through the Library's website. For any questions, contact at Renee Grassi at 847-234-2540 or rgrassi@lakeblufflibrary.org.

Agenda

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
- 4. Approval of Minutes**
 - a. Approval of Minutes of March 21, 2023 Board Meeting **(action)(3 minutes)(7:10pm)**
- 5. Director's Report (10 minutes)(7:17pm)**
 - a. Recognition of Trustee Meierhoff and Trustee Heintzelman, invitation
 - b. Director's Report
- 6. March 2023 Financial Reports – Detailed Balance and Revenue/Expense (action) (5 minutes)(7:22pm)**
 - a. March Detailed Revenue & Expense Report
 - b. March Detailed Balance Sheet
- 7. Approval of checks (action)(5 minutes)(7:27pm)**
 - a. March Monthly Checks (15578-15562)
- 8. Committee Reports (10 minutes)(7:37pm)**
(Met)

- a. Finance Committee (CHAIR: Hayes. **MEMBERS:** Meierhoff and Zaute.)
- b. Human Resources Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch and Shaul.)

(Did Not Meet)

- a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff and Shaul.)
- b. Special Topics Committee (AD HOC) (**MEMBERS:** Jerch, Meierhoff, Shaul, and Zaute.)
- c. Bylaw and Policy Committee (**MEMBERS:** Heintzelman and Meierhoff.)
- d. Campaign Planning Committee (AD HOC) (**MEMBERS:** Heintzelman, Meierhoff, and Jerch.)
- e. Outreach Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch.)
- f. Intergovernmental Committee (**CHAIR:** Grassi. **MEMBERS:** Jerch and Graziano.)
- g. Long Range Planning Committee (**MEMBERS:** Hayes, Heintzelman, and Zaute.)
- h. Technology Committee (**CHAIR:** Zaute. **MEMBERS:** Hayes and Shaul.)

9. Old Business

- a. Director Update: Trayvon Hoax by Joel Gilbert **(5 minutes)(7:42pm)**

10. New Business

- a. Board Proposal presentation from Trustee Graziano: Creation of new Library Trustee Recognition Fund; *discussion to follow with possible action* **(10 minutes)(7:52pm)**
- b. Board Engagement Opportunities **(5 minutes)(7:57pm)**

11. Executive Session(s) if needed

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board(5 minutes)(8:02pm)

13. Adjournment (1 minute)(8:03pm)

Attachments

- March 2023 Statistics
- Trustee Graziano Proposal
- Board Engagement Opportunities

Upcoming Board Meetings:

- May 16, 2023: IN PERSON, KATHY & JON'S RECEPTION; NEW TRUSTEES
- June 20, 2023: IN PERSON, ELECTION OF NEW OFFICERS
- July 18, 2023: IN PERSON, TRUSTEE TRAINING PRESENTATION FROM LAWYERS