

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, January 17, 2023 at 7:00 PM
 123 E. Scranton Ave, Lake Bluff, IL 60044

NOTICE: Due to the COVID-19 emergency, this meeting will be held primarily virtually pursuant to Section 7(e) of the Open Meetings Act. Members of the public may view and participate in the meeting remotely via:

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Meeting ID: 396 748 8610
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As required by law, at least one representative from the Library will be present at the Library and the virtual meeting will be simulcast for any members of the public who do not wish to view the virtual meeting from another location. Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or during the meeting to Library Director Renee Grassi at rgrassi@lakeblufflibrary.org. The meeting will be recorded, with the recording made available through the Library's website. For any questions, contact at Renee Grassi at 847-234-2540 or rgrassi@lakeblufflibrary.org.

Agenda

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
- 4. Approval of Minutes**
 - a. Approval of Minutes of December 13, 2022 Board Meeting **(action)(5 minutes)(7:12pm)**
- 5. December Financial Reports – Detailed Balance and Revenue/Expense (action) (5 minutes)(7:17pm)**
 - a. December Detailed Revenue & Expense Report
 - b. December Detailed Balance Sheet
- 6. Approval of checks (action)(5 minutes)(7:22pm)**

- a. December Monthly Checks (15459-15488)

7. Committee Reports (15 minutes)(7:37pm)

(Met)

- a. Finance Committee (CHAIR: Hayes. **MEMBERS:** Meierhoff and Zaute.)

(Did Not Meet)

- a. Human Resources Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch and Shaul.)
- b. Special Topics Committee (AD HOC) (**MEMBERS:** Jerch, Meierhoff, Shaul, and Zaute.)
- c. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff and Shaul.)
- d. Bylaw and Policy Committee (**MEMBERS:** Heintzelman and Meierhoff.)
- e. Campaign Planning Committee (AD HOC) (**MEMBERS:** Heintzelman, Meierhoff, and Jerch.)
- f. Finance Committee (CHAIR: Hayes. **MEMBERS:** Meierhoff and Zaute.)
- g. Outreach Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch.)
- h. Intergovernmental Committee (**CHAIR:** Horner. **MEMBERS:** Jerch and Graziano.)
- i. Long Range Planning Committee (**MEMBERS:** Hayes, Heintzelman, and Zaute.)
- j. Technology Committee (**CHAIR:** Zaute. **MEMBERS:** Hayes and Shaul.)

8. New Business

- a. Reading of FY23-24 Budget Draft **(15 minutes)(7:52pm)**
- b. Building Survey Report **(10 minutes)(8:02pm)**
- c. Discussion of *Serving Our Public 4.0: Standards for Illinois Public Libraries* **(20 minutes)(8:22pm)**
- d. 2023 Per Capita Grant Application **(5 minutes)(8:27pm)**
- e. Summer 2022 Community Survey Results **(5 minutes)(8:32pm)**

9. Old Business

- a. None

10. Director's Report (5 minutes)(8:37pm)

- a. Director's Report

11. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board

13. Adjournment (1 minute)(8:38pm)

Attachments:

New Business Summary
December 2022 Statistics

Upcoming Board Meetings: February 21, 2023, March 21, 2023, and April 18, 2023