

**LAKE BLUFF PUBLIC LIBRARY**  
**123 E. Scranton Avenue**  
**Lake Bluff, Illinois 60044**

**NOTICE OF TECHNOLOGY COMMITTEE**

The Technology Committee of the Lake Bluff Public Library Board of Library Trustees will meet in person for the purposes outlined below:

**Lake Bluff Public Library Board of Trustees Meeting of Technology Committee**  
**Thursday, August 10, 2023 at 8:00 PM in Spruth Room**

Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or shared in person during the meeting to Library Director Renee Grassi at [rgrassi@lakeblufflibrary.org](mailto:rgrassi@lakeblufflibrary.org). For any other questions, contact at Renee Grassi at 847-234-2540.

**AGENDA**

**I. Call to Order**

**II. Roll Call**

**III. Public Comment**

**IV. Election of Chair of Technology Committee**

**V. Acquisition of new copiers for staff and public**

**VI. Discussion of Security Camera for the Library**

- a. Director research from other libraries
- b. Update from Matt Zaute

**VII. Director updates about deferred technology costs**

- a. Staff Laptops
- b. Wireless Printing
- c. Cloud-based storage
- d. Microsoft 365 for Staff and Public
- e. Microsoft Teams for Staff

**VIII. Discussion of amending Committee structure**

**IX. Executive Session, if needed**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**X. Any and all other business that may properly come before this committee**

**XI. Adjournment**

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the August 10, 2023 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director, Renee Grassi, by 12:00pm on August 10, 2023.