

**Lake Bluff Public Library  
Building and Grounds Committee Meeting  
Tuesday, May 14, 2013 at 6:00 PM  
123 E. Scranton Ave, Lake Bluff, IL 60044**

1. **Call to order:** Kathy Meierhoff (Chairperson) called the meeting to order at 6:02 p.m.
2. **Roll** was called and a quorum was established. Present: Cal Stroh, Kathy Meierhoff. Library staff: Eric Bailey, Director.

Members of the Library Staff: Lyndy Jensen

3. **Opportunity for Public to Address the Committee** – no one addressed the Committee
4. **Discussion landscape Projects for Fiscal Year 2013 – 2014** - the design for the “Dalhman Garden” prepared by Breezy Hill Nursery in 2012 was discussed and it was agreed to continue to work with Breezy Hill and request a complete estimate of labor and material. The process to receive Village approval will get started by the Library and final plans will be presented to the Dalhman family. Additional funds have been donated for an additional memorial bench so two will be ordered and installed upon completion of the project.
5. **Discussion of Library Shelving** – Director Bailey presented information comparing two vendors of library shelving. See attached Building and grounds Meeting Report – May 14, 2013. The Committee agreed to pass a recommendation to consider Library Furniture International as the vendor for future shelving purchase to the full Board of Trustees
6. **Discussion of Benches using memorial funds. See #4.**
7. **Any and all other business that may properly come before this committee - none**

7. **Adjournment** –Stroh moved and Meierhoff seconded to adjourn at 6:55 p.m.

Respectfully Submitted,  
Kathy Meierhoff, Committee Chair

Attached: Building and Grounds Meeting Report – May 14, 2013