

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES
 Building and Grounds Committee Meeting
 Friday, September 13, 2013

- 1) **Call to Order; Roll Call:** The meeting was called to order at 1:30 p.m. by Board President Kathy Meierhoff. Roll was called and a quorum was established.

Present: Cal Stroh, Kathy Meierhoff, Carl Schons

Absent: None

Library Staff Present: Eric Bailey.

Members of the Public: None

- 2) **Visit to Deerfield Public Library and Discussion on Return**
- a) The Committee visited the recently renovated Deerfield Public Library and received a tour from DFPL Library Director Mary Pergander.
 - b) Discussion of what was seen and the next essential steps followed the return to Lake Bluff Public Library.
 - c) **RESOLVED:** The Library Director will create a list of needs, a list of large maintenance items that will require Board involvement, and a list of smaller maintenance projects that the library staff can handle without Board assistance.
 - d) **RESOLVED:** Obtain the questions, and if possible the survey, that Mary Pergander used in Deerfield. Continue to work towards creating a survey that will reach the maximum number of residents.
 - e) **RESOLVED:** Schedule a Committee visit to Glencoe Public Library.
 - f) **RESOLVED:** Request suggestions and an assessment from Ireland Heating given our current HVAC control situation.
- 3) **Any other business:**
- a) No other business was brought before the committee.
- 4) **Adjournment:** Stroh moved and Schons seconded a motion to adjourn the meeting at 5:12 p.m.
- AYES: all
 NAYES: none
 ABSENT: none

Respectfully submitted,

Eric S. Bailey, Library Director