

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES
 Building and Grounds Committee Meeting
 Tuesday, July 8th, 2014

- 1) **Call to Order; Roll Call:** The meeting was called to order at 6:00pm by Committee Chair Carl Schons.

Present: Kathy Meierhoff, Carl Schons, and Cal Stroh

Absent: None

Library Staff Present: Eric Bailey, and Lyndy Jensen

Members of the Public: None

- 2) **Discussion of Bids Received in Response to RFB for a Space Usage Analyst**

ACTION: Kathy Meierhoff moved and Carl Schons seconded a motion that Engberg-Anderson be selected to conduct a 15 year space usage analysis not to exceed \$20,000, contract to be signed by the President of the Board of Library Trustees pending review by Library legal council.

AYES: Kathy Meierhoff, Carl Schons, and Cal Stroh

NAYES: None

ABSENT: None

- 3) **Any other business:**

- a) **RESOLVED:** A planter or planters will be acquired to fill the vacant half-moon shaped area on the Library's north side.
- b) **RESOLVED:** The remaining bench will be installed in the Reading Garden once it has arrived.
- c) The change from Jani-King to Crystal Cleaning for janitorial services was discussed.
- d) Progress in completing the landscaping of the Reading Garden in cooperation with Breezy Hill was discussed.

- 4) **Adjournment:** Stroh moved and Schons seconded that the meeting be adjourned at 6:55pm.

AYES: all

NAYES: none

ABSENT: none

Respectfully submitted,

Eric S. Bailey
 Library Director