

Lake Bluff Public Library
Building and Grounds Committee Meeting Minutes
Wednesday, September 2, 2015

- I. Meeting was called to order at 2:04 pm by committee chairman Carl Schons, also present were Janie Jerch, Kathy Meierhoff, Lindy Jensen, and Eric Bailey. Cal Stroh was absent.
- II. Meierhoff moved, Schons seconded a motion to approve the Minutes of the July 7, 2015 meeting; all voted aye.
- III. The proposal for the HVAC evaluation from Jeff Klauwenberg of RTM Engineering was discussed, in particular, whether or not to hire him to review, recommend changes, make the repairs, and maintain the system. Klauwenberg and his company were recommended by Joe Huberty of Engberg and Anderson, who completed the current plans for expansion of the library. Klauwenberg can start the project 4-6 weeks after we sign off on the study, if we decide to do so.

Bailey reported that the hardware is in good shape, but the sensors and software were having problems.

Jensen explained the status of the proposals we've had so far, including estimates for repair from the company that installed the original system, and Ireland Plumbing and Heating, which has done maintenance in recent years. She explained that the software systems operating our system are proprietary, and the only way that Ireland repairmen can access the system is through Jensen's computer at the library.

It was decided to approach RTM Engineering and requesting that they lower their fee for the initial review of \$5,400, and to clarify what the executive summary of their findings would include. Jensen will also make further investigations as to possible ways to resolve the HVAC problems.

!V. Jensen wants to replace the brain box/timer system for the irrigation system. Since the amount is small (\$75-\$125), we authorized her to go ahead.

V. It was noted that the changes discussed at the last meeting were made to the Building & Grounds Goals and Objectives document.

VI. Meierhoff moved, Schons seconded a motion to adjourn at 2:57 pm; all voted aye. Meeting adjourned at 2:57 pm.

Respectfully submitted, Janie Jerch