

LAKE BLUFF PUBLIC LIBRARY
Building and Grounds Committee Meeting
Tuesday, October 25th, 2016

- 1) **Call to Order; Roll Call:** The meeting was called to order at 3:00 PM by Carl Schons. The committee met in the Spruth Room of the Lake Bluff Public Library building.

Present: Carl Schons, Cal Stroh, Kathy Meierhoff, and Janie Jerch (Late Arrival)

Absent: None

Library Staff Present: Eric Bailey, Lyndy Jensen

Members of the Public: None

2) **Approval of 8/30/2016 Building and Grounds Committee Meeting Minutes**

- a) **REQUESTED:** Acknowledgement of additional bids received for work.
- b) **REQUESTED:** Confirmation on how long the work will take, and how disruptive it will be.
- c) **REQUESTED:** A guarantee of protection for the new system from power surges.
- d) **RESOLVED:** Stroh moved and Meierhoff seconded forwarding the proposal from Murphy and Miller totaling \$25,600 for the installation of a new Delta Controls system to the full Board. Expenses not to exceed \$26,000. AYES: All.

3) **Any other business:**

- a) Power surge protection for library systems was discussed.
 - i) **REQUESTED:** A review of surge protection for key library systems.
- b) Expenses related to the replacement of youth services shelving were discussed.
- c) The replacement of the youth services carpeting for shelf replacement was discussed.
 - i) **REQUESTED:** Additional carpeting bids, with the carpeting cut around the shelves.
- d) Meierhoff provided a summary of the October 17, 2016 meeting with the Museum Board.
- e) The ongoing effort to get a flag up in front of the library was discussed.
 - i) **RESOLVED:** To have a single American flag on display at the library's exterior before Veteran's Day (November 11).
- f) Power outages and their potential effects were discussed.
 - i) **REQUESTED:** Bids on gas powered backup generators to power the library in case of an outage.
- g) The upcoming December 15, 2016 staff luncheon was discussed.
 - i) **REQUESTED:** A list of staff dietary restrictions before November 9th, 2016.

4) **Adjournment:** Stroh moved and Meierhoff seconded a motion to adjourn the meeting at 4:28 PM.

AYES: Stroh, Schons, Jerch, and Meierhoff.

NAYES: None

ABSENT: None

Respectfully submitted,

Eric Scott Bailey