

Lake Bluff Public Library Board of Trustees
Building and Grounds Committee Meeting Minutes
Tuesday, July 18, 2017 at 6:00 pm
123 E. Scranton Ave, Lake Bluff, IL 60044

- I. **Call to Order:** Meeting was called to order at 6:02 pm by Chairman Carl Schons.
- II. **Roll Call:** Janie Jerch, Kathy Meierhoff, and Eric Bailey were present. Cal Stroh was absent.
- III. **Approval of Minutes:** Meierhoff moved and Schons seconded a motion to approve the minutes of the 6/13/2017 Building and Grounds Committee meeting; all voted aye.
- IV. **Discussion of Copier Purchase:** Bailey provided the committee with Lyndy Jensen's findings about two different copiers and two different companies to install and service them, as well as costs of purchasing vs. leasing the machine. Jerch moved to recommend to the Board the purchase of the Konica/Minolta C308 from Impact (a local provider). Schons seconded the motion. All voted aye.

Bailey is going to find out if there is any value in the old copier.

V. **Any and all other business:**

Bailey noted that synthetic roofing materials have been used on the Village Hall, the Public Service Building, and the Train Station, all with excellent results.

There was no water damage due to the recent storms, however, there is a moisture problem around the 2nd floor window above the old entrance; the window may need to be replaced.

Bailey contacted our architect/builder, Joe Huberty, about changing the build-out plans. Huberty suggested that we update the cost of plan 3+ as well as looking at building out to the south. There will be an additional charge for doing this work.

There was a joint meeting of the Library Board and representatives from the History Museum on July 12; another is planned for July 27 at 4 pm.

- VIII. **Adjournment:** Meierhoff moved and Jerch seconded a motion to adjourn the meeting; all voted aye. Meeting adjourned at 6:57 pm.

Respectfully submitted,

Janie Jerch