

LAKE BLUFF PUBLIC LIBRARY
 Building and Grounds Committee Meeting
 Monday, July 15th, 2019

- 1) **Call to Order; Roll Call:** The meeting was called to order at 1:05 PM by Janie Jerch. The committee met in the Spruth Room of the Lake Bluff Public Library building.

Present: Janie Jerch, Kathy Meierhoff, and Cal Stroh

Absent: None

Library Staff Present: Eric Bailey

Members of the Public: None

- 2) **Approval of 6/14/2019 Building and Grounds Committee Meeting Minutes**

a) Meierhoff moved and Stroh seconded that the minutes be approved as written. AYES: All.

- 3) **Hiring an Architectural Designer for Phase 1 Renovation**

a) **DISCUSSED:** The Village Finance Committee heard, but has not yet taken action, on the Library's request for \$15K to cover this cost. The State has confirmed that any expenses related to planning can be covered by the \$100K grant funds, provided the expense occurs after July 1, 2019. The Finance Committee met and recommended that, as funds will be available to cover the cost, that the Board approve the expense.

i) **RESOLVED:** Stroh moved and Meierhoff seconded that the \$15K contract with Engberg Anderson for architectural design services for Phase 1 renovation work be approved, with the cost to be covered by either a contribution from the Village or funds received as part of a State grant. AYES: All.

- 4) **Review of Goals from FY2018-2019 and Setting Goals for FY2019-2020**

a) Goals for FY2018-2019 and their outcome was discussed. Goals to be set for FY2019-2020 were discussed.

i) **RESOLVED:** That the potential goals be accepted with some edits:

(1) Goal 1: Complete the assessment of the facilities and the creation of a capital maintenance plan and timeline, and create a list of contracts with the last date that the work was put out to bid.

(2) Goal 2: Coordinate with Joe Huberty of Engberg Anderson on the development of a renovation plan for Phase 1.

(3) Goal 3: Act as the liaison between the Lake Bluff Public Library Foundation and the Library.

- 5) **Any other business:**

a) (None)

- 6) **Adjournment:** Stroh moved and Meierhoff seconded a motion to adjourn the meeting at 3:05 PM.

AYES: Stroh, Jerch, and Meierhoff

NAYES: None

ABSENT: None

Respectfully submitted,

Eric Scott Bailey