

**Lake Bluff Public Library**  
**Building & Grounds Committee Meeting Minutes**  
**Friday, June 14, 2019 at 2:00 pm**  
123 E. Scranton Ave, Lake Bluff, IL, 60044

1. **Call to Order:** Library Director Eric Bailey called the meeting to order at 2:07 pm.
2. **Roll Call:** Members Jerch, Meierhoff, Stroh, and Library Director Bailey were present. Jerch agreed to take over as Chair of this committee.
3. **Approval of Minutes:** Stroh moved and Meierhoff seconded a motion to accept the minutes of the May 16, 2019 B&G Meeting; all voted aye.
4. **HVAC Maintenance Contract:** Bailey provided the data we requested at the May meeting, which made it clear to us that we would at least break even, if not come out ahead, on HVAC maintenance costs in the future, since those costs seem to be trending upward. Meierhoff moved and Stroh seconded a motion that the approval of the Full Maintenance Contract for the HVAC with Murphy and Miller for \$9,750 be recommended to the Board of Library Trustees; all voted aye.
5. **Any and all other business that may properly come before this committee:** Bailey reported on discussions between the Village Board and the Library Finance Committee concerning the Library Foundation and funding our planned renovations. Plan A is to ask the Village of Lake Bluff for \$15,000 to hire Engberg Anderson to draw up the architectural plans; plan B is to use some of the \$100K in grant money we were notified that we would receive from the State of Illinois' "Rebuild Illinois" program; plan C is to cover the Engberg Anderson contract fee from the Library budget. Bailey noted that it will be the Library Foundation, and not the Library itself, that will request the funds from the Village.
6. **Any and all other business that may properly come before this committee:** There was none.
7. **Adjournment:** Meierhoff moved and Stroh seconded a motion to adjourn the meeting; all voted aye. The meeting was adjourned at 2:55 pm.

Respectfully Submitted,

Janie Jerch