

Lake Bluff Public Library
Building & Grounds Committee Meeting Minutes
Thursday, September 12th, 2019, at 10:00 am.
123 E. Scranton Ave, Lake Bluff, IL, 60044

1. **Call to Order:** Chairman Jerch called the meeting to order at 10:04 am.
2. **Roll Call:** Members Jerch and Meierhoff were present; also present were Library Director Bailey, Employees Horner, Jarvi, and O'Hara, and Joe Huberty and Sarah Ponti from Engberg Anderson. Stroh was absent.
3. **Approval of Minutes:** Meierhoff moved and Jerch seconded a motion to accept the minutes of the August 29, 2019 B&G Meeting; all voted aye.
4. **Workshop for Phase 1 Renovation Planning:** Joe Huberty presented details of the cost estimates, along with slides of proposed work and a conceptual breakdown of costs for lower level and first floor renovations. The lower level renovations came in at approximately \$1.25 million, and first floor at approximately \$267K. Huberty noted that this included a contingency fund for unexpected problems, and that the work would take about 4 months to complete, at a cost of approximately \$30K/month for construction supervision, which was also included in the above estimates. The best-case scenario would have us scheduling the work to be started in January, when construction crews are not in such high demand.
The lower level estimate does not include any work in the Spruth Room, restroom at the bottom of the stairs, or the elevator interior.
Huberty said that he would provide detailed estimates for the Phase 1 Renovation before our next committee meeting, in which the B&G Committee will drill down on the project and try to reach a workable project. The big question is, is this an achievable fundraising goal?
5. **Any and all other business that may properly come before this committee:** There was none.
6. **Adjournment:** Jerch moved to adjourn the meeting, Meierhoff seconded the motion; all voted aye. The meeting adjourned at 11:15 am.

Respectfully Submitted,

Janie Jerch