

Lake Bluff Public Library
Building & Grounds Committee Meeting Minutes
Tuesday, September 24th, 2019, at 4:00 pm,
Continued Thursday, September 26th, 2019, at 3:30 pm.
123 E. Scranton Ave, Lake Bluff, IL, 60044

1. **Call to Order:** Chairman Jerch called the meeting to order at 4:02 pm.
2. **Roll Call:** Members Jerch, Meierhoff and Stroh were present; also present were Library Director Bailey, Employees Horner, Jarvi, and O'Hara.
3. **Approval of Minutes:** Stroh moved and Meierhoff seconded a motion to accept the minutes of the September 12, 2019 B&G Meeting; all voted aye.
4. **Discussion of potential covering of wood beams:** There is no info available as yet; we are still waiting for the Weathergard company to assess the recurring leaks along the beams in the roof.
5. **Discussion of Phase 1 Components:** We agreed with Meierhoff's suggestion to identify *needs* vs. *wants*. In the interests of time, we also decided to leave discussion of furnishings to a later date and instead concentrate on building improvements. We then discussed several things, including but not limited to our concerns about installing cork flooring. We will investigate other options. We also discussed other options for the "garden gates" and the "trees" that we hope to create around the posts, possible renovation of the bathroom at the bottom of the stairs, and whether we should involve Murphy & Miller, with whom we have a contract for HVAC maintenance, in any potential work on the HVAC system. Finally, we came up with a list of further questions for Joe Huberty of Engberg Anderson, which Bailey agreed to send to him immediately, in which we stated our desire to get the Phase 1 costs under \$1 million.
6. **Any and all other business that may properly come before this committee:** Bailey reported that the Native American sculpture sold at the Museum's Trinkets & Treasures sale, but since we had traded it for the model of the previous library building now on display in our lobby, the proceeds went to the Museum. We're happy that it has found a forever home. Also, the Little Free Library, built by Lynn Miller's father-in-law and donated to us by Lynn, then trimmed out and refurbished by Jillian Chapman, is ready to go to Blair Park for installation.
7. **Adjournment:** Meierhoff moved and Stroh seconded a motion to adjourn the meeting with the agreement that we would meet again in two days to finish the discussion; all voted aye. The meeting adjourned at 5:07 pm.

Continuation of Building and Grounds Meeting, Thursday, September 26th, 2019.

1. **Call to Order and Roll Call:** Chairman Jerch called the meeting to order at 3:35 pm; the same people were present as those listed above.
2. **Further Discussion of Phase 1 Components:** Bailey had already received a response to our questions from Joe Huberty, who provided plenty of thoughtful comments to our questions and raised many valid points on his own. We again discussed flooring, looked at sketches, discussed some of the more expensive items such as moving the circulation desk on the main floor, possibly applying for a grant to upgrade lighting, reducing construction time, possible alternate sites of operation during construction, and what aspects of the current building are no longer up to current code. Thus the hard work of prioritizing begins.
There were two unanimous agreements: (1) We need to see a very visible change as soon as a patron enters the Library, hence, moving the front desk has an important aesthetic component in addition to increasing its

functionality, and (2) we need to remodel both the main floor and the lower level. Our goal is now to get the project done for \$1.2 million.

3. Adjournment: Meierhoff moved and Stroh seconded a motion to adjourn the meeting; all voted aye. The meeting was adjourned at 5:03 pm.

Respectfully submitted,

Janie Jerch