

Lake Bluff Public Library
Building & Grounds Committee Meeting Minutes
Wednesday, June 9, 2021, at 4:00 pm.
123 E. Scranton Ave, Lake Bluff, IL, 60044

1. **Call to Order:** Eric Bailey called the meeting to order at 4:02 pm.
2. **Roll Call:** Members Jerch, Meierhoff, Shaul, and Library Director Bailey were present.
3. **Approval of Minutes:** Bailey said he would look for the minutes of the Oct. 21, 2020 meeting, which have not yet been approved. Meierhoff moved and Jerch seconded a motion to accept the minutes of the January 21, 2021 B&G Meeting; all voted aye.
4. **Discussion of Previous and Future Committee Goals:** Jerch agreed to chair this committee again. A robust discussion of possible goals, with great suggestions from Bailey, transpired. Four goals were determined:
 - Collaborate with the Finance Committee to complete the assessment of the facilities and the creation of the capital maintenance plan and timeline, with list of contractors and last date that the work was put out to bid.
 - Work with Joe Huberty to plan and schedule the creation of a Reading/Meeting Room on the Main Floor.
 - Support new Development Coordinator Mellissa Williams on the launch of the capitol campaign.
 - Identify and implement ways to prevent usage of the Library parking lot as a cut through from Oak Avenue to Scranton Avenue.
5. **Any and all other business that may properly come before this committee:** There were none.
6. **Adjournment:** Meierhoff moved and Shaul seconded a motion to adjourn the meeting; all voted aye. The meeting was adjourned at 4:48 pm.

Respectfully Submitted,

Janie Jerch