

Lake Bluff Public Library
Building & Grounds Committee Meeting Minutes
Thursday, Aug 4, 2022 at 1:00 pm.
123 E. Scranton Ave, Lake Bluff, IL, 60044

Notice: This meeting of the Lake Bluff Library Building & Grounds (B&G) Committee was held without a quorum of Trustees physically present. The Trustees conducted the Board meeting with all Trustees attending remotely via electronic means. This method is authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020). Guidelines and access codes were published before the meeting so members of the public could log in.

1. **Call to Order:** Interim Library Director Katie Horner called the meeting to order at 1:03pm.
2. **Roll Call:** Board Members: Kathy Meierhoff, Janie Jerch and Bonnie Shaul. Library Staff: Katie Horner.
3. **Approval of Minutes:** Jerch moved and Meierhoff seconded a motion to approve the minutes from July 7, 2022. All voted aye.
4. **Discussion of Furnishings for Stroh Reading Room:** Next immediate steps in the renovation are inspection by Lake Bluff Village and installation of the casework (cabinets), followed by the tile surround of the fireplace. The week of Aug. 15th, we expect to see the installation of the large sliding glass door, signage and the second floor lettering. Longer lead time items which will not likely be available for several weeks include: replacement light fixture and the new furniture. Existing furniture will be put in the room temporarily. Walk through with Engberg Anderson will be scheduled by the end of August.

The furniture budget was \$10,000 and actual estimate for items selected is just under \$13,500. The group agreed to have the furniture purchase order split into two; one covering the work table and task chairs, the other to cover the cozy chairs and side tables. This would allow those items to be purchased separately as funds become available. Options exist to potentially cover the cost of the furniture. . Total donations are \$70,000 and total expenses need to be obtained from Engberg Anderson and reviewed asap to understand additional funding needed. **Jerch moved and Meierhoff seconded a motion that the Finance Committee make a recommendation to identify the source of funds for the difference between donations for this project and total estimated costs, including the new furniture.**

5. **ARPA Funds** - Shaul mentioned that Lake County Board is looking for project proposals for the investment of ARPA funds (American Rescue Plan Act) including infrastructure projects. Of interest is to obtain a power generator for the LBPL building. Meierhoff mentioned that Jillian Chapman has information on this opportunity.
6. **Any and all other business that may properly come before this committee:** There was none.
7. **Adjournment :** Shaul moved and Jerch seconded a motion to adjourn at 1:59pm. All voted aye.

Respectfully Submitted,

Bonnie Shaul