

Lake Bluff Public Library
Building & Grounds Committee Meeting Minutes
Thursday, February 17, 2022, at 3:00 pm.
123 E. Scranton Ave, Lake Bluff, IL, 60044

Notice: This meeting of the Lake Bluff Library Building & Grounds Committee was held without all participants physically present. Some participants attended remotely via electronic means. This method is authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020).

1. **Call to Order:** Director Eric Bailey called the meeting to order at 3:15 pm.
2. **Roll Call:** Members Jerch, Meierhoff, Director Bailey, Library Employees, Jillian Chapman, Katie Horner, Martha O'Hara, and Library Donor Cal Stroh were present. Bonnie Shaul was absent.
3. **Approval of Minutes:** Jerch moved that the minutes of the B&G meeting of February 10, 2022 be approved, Meierhoff seconded, all voted aye.

4. **Discussion of Interior Finishes and Furnishings:**

Bailey summarized his recent conversations with Meierhoff and Stroh, saying that they very much want the fixtures that will give the room its warmth and personality, i.e. the sliding glass door, drywall on the existing cinder block, and casework cabinets flanking the fireplace. The rest of the meeting attendees heartily agreed.

The new estimate still comes in at roughly \$116K, which includes \$10K for furniture as well as all professional fees (totaling over \$22K). Currently, funds either available or committed but not yet received total \$70K. The Library Board previously approved paying professional fees up to \$16K, and we can ask the Board to consider covering the fees over that amount.

We agreed to go with the paint color Peacock Plus (a soft teal), the tile VLO7 1224A1PF for the fireplace surround, and the Halston Arch fireplace screen in black. We agreed that Bailey would contact Engberg Anderson for specific quotes on those items, the fireplace box and accompanying equipment, and the sliding glass door so that we could approve their purchase and get the orders in.

We discussed furniture in depth and agreed that we didn't care for any of the furniture samples EA's interior designer showed us, and that we would pursue our own selection/purchasing of furniture. Stroh generously agreed to add the cost of the furniture, up to a point, because she wants the room that will have her name on it to look nice. Good call, and again, thank you, Cal! Bailey briefly showed us some drawings from the LFI catalog (Library Furnishings International), Jerch will approach Lawrence Interiors, and we will consider used but excellent condition office furniture from at least one Chicago-area used office furniture consolidator. We have time to research these possibilities before needing to order them, as the construction work still needs to begin.

5. **Any and all other business that may properly come before this committee:** Chapman said that she and Melissa Williams have discussed publicizing the new room. This will require a more accurate architectural rendering of the space, which can be done now that our permanent design features have been chosen. Joe Huberty of Engberg Anderson has agreed to waive the fee for producing the rendering as EA's contribution to our project. We will use the rendering in publicity materials during construction on the Library website (where Chapman and Williams can provide weekly updates during the construction phase), and as a large poster to be featured along with a "Pardon Our Dust" message in front of the plastic construction barrier.

Additionally, the Library just received a donation from the Palatine Library District. Two computer carrels that will become part of a new "computer nook" by the old entrance will provide a small area for computer usage during and after construction. We are keeping a list of donors to this project so we can acknowledge their contributions in our publicity as well. Of course, Cal Stroh leads the list; also the Friends of the Library, one more (so far anonymous) donor, Engberg Anderson, and the Palatine Library District all have contributed. We will solicit more contributions, possibly of painting and help with furniture selection as "donations in kind".

6. **Adjournment:** Jerch moved and Meierhoff seconded a motion to adjourn the meeting; all voted aye. The meeting was adjourned at 4:32 pm.

Respectfully Submitted,

Janie Jerch