

Lake Bluff Public Library
Building & Grounds Committee Meeting Minutes
Monday, February 28, 2022, at 2:00 pm.
123 E. Scranton Ave, Lake Bluff, IL, 60044

Notice: This meeting of the Lake Bluff Library Building & Grounds (B&G) Committee was held without a quorum of Trustees physically present. The Trustees conducted the Board meeting with all Trustees attending remotely via electronic means. This method is authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020). Guidelines and access codes were published before the meeting so members of the public could log in.

1. **Call to Order:** Library Director Eric Bailey called the meeting to order at 2:04 pm.
2. **Roll Call:** Board Members: Janie Jerch and Bonnie Shaul. Library Staff: Eric Bailey, Martha O’Hara and Katie Horner. Community/Friends of LBPL: Cal Stroh. Library Furnishings Inc: Meghann Replin.
3. **Approval of Minutes:** Jerch moved and Shaul seconded a motion to approve the minutes from Feb. 17, 2022. All voted aye.
4. **Discussion of Furniture for Stroh Reading Room:** Bailey reoriented attendees to the Stroh Reading Room (SRR) schematic provided by Engberg Anderson. Meghann gathered information to help her make recommendations on the type of furniture for the Stroh Reading Room. Furniture type: not modern, more of a cozy feel. Seat height – not too low. All chairs (lounge and worktable chairs) to have arms. Chair back – higher than sample currently at library. Chair feet – wood rather than metal. Worktable – non-height adjustable, pedestal format will have greatest utility and make it wheelchair accessible. Side Tables (between the lounge chairs) – possibly on casters so a quality/heavier table can be moved. Meghann will recommend styles that have the option of outlets and charging ports. Important note from Cal Stroh – “Please don’t go cheap on the outlets”, make sure there are plenty. Meghann will provide images of furniture for the committee to review. Pre-owned/Refurbished Furniture – the committee is willing to consider pre-owned furnishings. Best time to visit to a pre-owned warehouse maybe closer to project completion or we may need to find a place to store the furniture until the SRR is finished. Re-upholstering or deep cleaning the 4 yellow armchairs currently at the library are also an option.
5. **Any and all other business that may properly come before this committee:** There was none.
6. **Adjournment:** Jerch moved and Shaul seconded a motion to adjourn the meeting; all voted aye. The meeting was adjourned at 3:02pm.

Respectfully Submitted,

Bonnie Shaul