

Lake Bluff Public Library
Building & Grounds Committee Meeting Minutes
Thursday, February 3, 2022, at 4:00 pm.
123 E. Scranton Ave, Lake Bluff, IL, 60044

Notice: This meeting of the Lake Bluff Library Building & Grounds Committee was held without all participants physically present. Some participants attended remotely via electronic means. This method is authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020).

1. **Call to Order:** Director Eric Bailey called the meeting to order at 4:03 pm.
2. **Roll Call:** Members Jerch, Meierhoff, Shaul, Library Employees, Katie Horner and Martha O’Hara, Library Donor Cal Stroh, Engberg Anderson Employees Sean Kelly, Jason Prkunas, Isela Catania, and Library Director Bailey were present.
3. **Approval of Minutes:** Jerch moved that the minutes of the B&G meeting of December 6, 2021 be approved, Meierhoff seconded, all voted aye.
4. **Discussion of Interior Finishes and Furnishings:**

A robust discussion took place, using physical tile and carpet samples available for inspection in the future Reading Room as well as five different architectural renderings provided by Engberg Anderson. Kelly, Catania, and Prkunas provided information that allowed the rest of us to have a much clearer picture of what we would see in the finished product and how we will get there. We reached consensus on ***a teal color scheme and larger cream or ivory tile for the fireplace surround***, but not on new carpet tiles. One possible cost savings would be to keep the existing carpeting, with the goal of replacing carpet tiles on the entire first floor sometime in the future.

We then moved on to renderings/catalog photos of furniture. We will need four (4) lounge chairs, two (2) side tables, two (2) study chairs and a study table. Since this is a relatively small amount of furniture, Shaul said we should consider buying second-hand office furniture. Catania agreed that this would be a considerable cost savings and gave us the names/locations of two office furniture consolidators/dealers. Several in the group volunteered to take a furniture-shopping field trip!

Kelly than did a rundown of the budget. As it currently exists, the total is considerably over our budget, which prompted questions and answers, and brainstorming ways to cut costs, two ways being mentioned above (carpet and furniture). Meierhoff pointed out that the manufacture and installation of the “Lake Bluff Public Library” lettering (to eventually be installed on the brick wall by the main stairway) was in this budget and should be separated from the costs related directly to the Stroh Reading Room. Cost savings to consider include redesigning the cabinetry flanking the fireplace, and not drywalling the north and east walls of the room.

Kelly and Prkunas gave us an approximate timeline as we move forward, the steps being estimating amounts of construction components/materials, seeking bids from providers, procurement of materials, and once they are in our possession, the actual construction will begin and take about a month. They also said that the fireplace and sliding glass door require more lead time and should be ordered asap.

Kelly and Prkunas also addressed noisy portions of the project being conducted as much as possible before the library opens each morning and barriers to minimize construction dust infiltrating the rest of the library.

We will try to meet again next week to make final decisions on materials so we can get the bidding started.
5. **Adjournment:** Meierhoff moved and Jerch seconded a motion to adjourn the meeting; all voted aye. The meeting was adjourned at 6:21 pm.

Respectfully Submitted,

Janie Jerch