

Lake Bluff Public Library
Building & Grounds Committee Meeting Minutes
Friday, March 18, 2022, at 9:00 am.
123 E. Scranton Ave, Lake Bluff, IL, 60044

Notice: This meeting of the Lake Bluff Library Building & Grounds Committee was held without all participants physically present. Some participants attended remotely via electronic means. This method is authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020).

1. **Call to Order:** Director Eric Bailey called the meeting to order at 9:20 am.
2. **Roll Call:** Members Jerch, Meierhoff, Director Bailey, Jason Perunas of SMC, and Lake Bluff Library Foundation member Cal Stroh were present.
3. **Approval of Minutes:** Meierhoff moved and Jerch seconded a motion to approve the minutes of the March 7 B&G meeting, all voted aye.
4. **Discussion and Acceptance of Construction Bids:**

Perunas went through the Stroh Reading Room DD Budget of 3/11/22. He covered the number of bids and low bidder for each contract, assuring us that the subcontractor firms had worked with SMC Construction Services before, and were all responsible and trustworthy. A copy of the documents provided will accompany these minutes for clarification. Perunas will also provide copies of each individual contract to the Library for our records as soon as they are available.

 - Meierhoff moved, Jerch seconded a motion to accept the contract with Contemp Cabinets for casework and millwork at \$9,216; all voted aye.
 - Meierhoff moved, Jerch seconded a motion to accept the contract with DES Painting for installing drywall, taping, and painting at \$4500; all voted aye.
 - Meierhoff moved, Jerch seconded a motion to accept the contract with Douglas Flooring for tile at fireplace and rubber base at \$3,375; all voted aye.
 - Meierhoff moved, Jerch seconded a motion to accept the contract with CorPro Signs for interior dimensional letters at mezzanine stair and vinyl lettering for glass door at \$3206; all voted aye.
 - Meierhoff moved, Jerch seconded a motion to accept the contract with Hartwig Mechanical for HVAC and fireplace at \$17,100; all voted aye.
 - Meierhoff moved, Jerch seconded a motion to accept the contract with Factor Electric for electrical work at \$7490 (with the understanding that this estimate currently includes wiring for a television; that amount will be removed and put in the contingency fund); all voted aye.
 - Meierhoff moved, Jerch seconded a motion to accept the contract with KI Wall for glass wall and glass sliding door at \$8160; all voted aye.
 - Meierhoff moved, Jerch seconded a motion to accept the contract with SMC Construction Services for framing, blocking, drywall, tile backer, and sheet metal trim, etc. at \$11,950; all voted aye.
5. **Any and all other business that may properly come before this committee:** Perunas said that construction will begin at the end of May and will (with any luck) be complete by the end of June. Bailey said that some furniture samples from LFI had come in and we are encouraged to perform our "sit tests".
6. **Adjournment:** Meierhoff moved and Jerch seconded a motion to adjourn the meeting; all voted aye. The meeting was adjourned at 9:51 am.

Respectfully Submitted,

Janie Jerch