

Lake Bluff Public Library  
Building Project Task Force Meeting  
Thursday, Dec 3, 2015 1:00 PM

1. Call to order: 1:04 PM
2. Roll Call: Carl Schons, Kathy Meierhoff, Director Eric Bailey. Friends of Lake Bluff Library President Linda Schwartz
3. Discussion of Project Board – the board was revised to reflect completed tasks such as B&G Workshop and future plans such as Centennial Goals and fundraising goals and Special Meeting.
4. Review notes from Mr. Hood and Discuss Friends Role – Friends will have to revisit bylaws regarding their original mission, use of funds for prospectus, current size of Friends. Ms. Schwartz will attend Special Meeting in January and request other Friends to attend, particularly Eva Javier, treasurer.
5. Questions for Legal Council – Director Bailey is collecting questions for legal opinion such as cost of establishing non for profit status, ability of staff to work on prospectus preparation, role of trustee and employee as “fundraiser”.
6. Additional discussion – none unrelated to Task Force
7. Other business – none
8. Adjournment – Schons moved to adjourn at 2:33, Meierhoff seconded.

Respectfully submitted,  
Kathy Meierhoff