

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES
Building Project Task Force Meeting
Wednesday, April 20th, 2016

- 1) **Call to Order; Roll Call:** The meeting was called to order at 6:07 PM by Kathy Meierhoff. The committee met in the Children's Activity Room of the Lake Bluff Public Library building.

Present: Carl Schons and Kathy Meierhoff

Absent: None

Library Staff Present: Eric Bailey

Members of the Public: Eileen Laack, Linda Schwartz, and Mary Dahlmann

2) **Minutes of January 6, 2016 Task Force Meeting**

- a) **RESOLVED:** Schons moved and Meierhoff seconded that the minutes be approved. Aye: All.

3) **Discussion of Response to Request for Proposal for a Fundraising Consultant**

- a) The cost and level of commitment represented in the proposals received was discussed. The difficulty represented in funding such a consultant, and in providing the necessary hours to follow up on the consultants work, make further research necessary. Action items for follow up include:
- i) Contact with other libraries that have pursued fundraising campaigns.
 - ii) Contact with fundraising bidders to express need for a simpler and more affordable plan.
 - iii) Contact Phil Hood seeking suggestions on our next steps.
 - iv) Discussed potential of database of known area donors.
 - v) Creatively explore ways that a fundraising campaign might be supported or conducted, including potential fundraising staff positions.
 - vi) Build database of other libraries that have done fundraising, their size, and what they achieved.

4) **Any other business:**

- a) A Zoll AED has been purchased with donations. Half of the money donated came from the Friends of the Library.

5) **Adjournment:** Meierhoff moved and Schons seconded a motion to adjourn the meeting at 6:48 PM.

AYES: Meierhoff and Schons.

NAYES: None

ABSENT: None

Respectfully submitted,

Eric Scott Bailey