



## LAKE BLUFF PUBLIC LIBRARY

123 E. Scranton Ave. • Lake Bluff, IL 60044  
Phone: 847-234-2540 • Fax: 847-234-2649  
[www.lakeblufflibrary.org](http://www.lakeblufflibrary.org)

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### **Committee of the Whole Meeting of the Board of Library Trustees**

**Monday, November 4, 2025 at 7:00 PM**

**123 E. Scranton Ave.**

**Lake Bluff, IL 60044**

#### **Agenda**

- 1. Call to Order** - Trustee Friedeman called the meeting to order at 7:00pm.
- 2. Roll Call** - In attendance: Trustees Friedeman, Jardine, Shaul, Heck, Reidy, Kearney, Sobolak. Additionally, Director Natalie Starosta and Adult/Youth Services Manager Eliza Jarvi, Mike Barzacchini (left at 7:40pm) and Darren Schretter (arrived at 7:25pm).
- 3. Additions and Corrections to the Agenda** – No changes.
- 4. Members of the Public to Address the Board** – No members of the public
- 5. New Business**
  - a. DISCUSSION: Strategic Plan –Mike Barzacchini gave a presentation on how the plan will be conducted and conducted a session with the Board to include their thoughts on the direction and priorities of the library.
  - b. DISCUSSION: Facility Plan – Studio GC's Darren Schretter gave a presentation on the initial facility assessment plan process, final report matrix, and initial findings. The completed report will be in the November Board meeting.
  - c. The Board took a short break from 8:43 to 8:48pm.
  - d. DISCUSSION: Update of Personnel Policy Manual – A typo was found in Letter D. Item will be added to the November Board meeting as an action item.
  - e. DISCUSSION: New Materials Disposal Policy – The term “library property” will be added throughout. Item will be added to the November Board meeting as an action item.
  - f. DISCUSSION: Rescinding of Home Delivery Policy – Item will be added to the November Board meeting as an action item.
  - g. DISCUSSION: Update of Circulation Policies 1-19 – Acceptable identification will also include photo identification from US territories. Item will be added to the November Board meeting as an action item.
  - h. DISCUSSION: Update of FOIA Policy – Addresses will be reviewed throughout. Item will be added to the November Board meeting as an action item.
- 6. Adjournment** - Trustee Friedeman closed the meeting at 9:22pm.