

LAKE BLUFF PUBLIC LIBRARY

BOARD OF TRUSTEES

Finance Committee Meeting

Thursday, September 11, 2014

1) Call to Order; Roll Call

The meeting was called to order at 2:10PM by Committee Chairman Scot Butler:

Present: Tim Kregor and Scot Butler

Library Staff Present: Eric Bailey and Martha O'Hara

Members of the Public: None

2) Discussion

- a) Committee discussed causes of and remedies for recent staff turnover.
- b) Butler moved that the Committee approve the Director's recommendation to increase hours, salaries and benefits for appropriate Library employees and that the recommendation be presented to the full Board at the September Board meeting.
- c) All voted aye
- d) Committee discussed the need for improvements in the working environment and it was agreed that the Library Director would work with the Staff to develop short term, low cost recommendations

3) Any Other Business

- a. Committee member Kregor raised the potential value of an assessment of the Library's user base in terms of who uses the Library, how often and for what purpose so that future Outreach and other Marketing programs can be developed in a targeted manner
- b. Committee member Butler raised the possibility of creating a Marketing Committee as part of the Library Board to take on these initiatives
- c. It was agreed that further discussion of these topics would be desirable

4) Adjournment

- a) Butler moved and Bailey seconded that the meeting be adjourned at 3:05PM. The motion was approved unanimously

Respectfully submitted

Scot Butler