

Lake Bluff Public Library
Human Resources Committee Meeting Minutes
Monday, March 11, 2024 at 5 pm
123 E. Scranton Ave, Lake Bluff, IL, 60044

1. **Call to Order:** Committee Chair Graziano called the meeting to order at 5:04 pm.
2. **Roll Call:** Members Graziano, Shaul, Jerch, and Library Director Grassi were present.
3. **Public Comment:** There was none.
4. **Approve Minutes from December 8, 2023:** Shaul moved to approve the minutes; Graziano seconded; all voted aye.

5. **New Business:**

In reviewing calendar dates for the Library Director's performance review, we agreed to the following: current (March 11) meeting to review raw data; March 22 at 2 pm Graziano and Shaul will meet to finalize and send on report to Grassi; April 2 at 3:30 Graziano and Jerch will meet to present the report. A joint HR/Finance meeting will take place on April 18 at 7 pm.

6. **Executive Session:**

Graziano moved to enter Executive Session; Shaul seconded; all voted aye, and Grassi left the meeting. Executive Session began at 5:21 p.m.

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

Jerch moved to end the Executive Session; Shaul seconded; all voted aye. Executive Session ended at 6:30 p.m.

7. **Any and all other business that may properly come before this committee:** There was none.
8. **Adjournment:** Shaul moved to adjourn; Graziano seconded; meeting adjourned at 6:31 pm.

Respectfully submitted,

Janie Jerch