

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES
 Human Resources Meeting
 Friday, January 10, 2014

- 1) **Call to Order; Roll Call:** The meeting was called to order at 3:05pm by Library Board President Kathy Meierhoff.

Present: Cal Stroh, Kathy Meierhoff, Romain Wojda, and Scot Butler.

Absent: None

Library Staff Present: Eric Bailey.

Members of the Public: None

2) **Executive Session**

- a) Stroh moved and Butler seconded that the Committee enter executive session with the Library Director present at 3:10pm for the following purpose:
- To discuss the appointment, compensation, discipline, performance, or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c)(1)
- b) Butler moved and Stroh seconded that the Committee leave executive session at 3:55pm.

3) **Executive Session**

- a) Butler moved and Stroh seconded that the Committee enter executive session with the Library Director present at 4:00pm for the following purpose:
- To discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06, in compliance with the Open Meetings Act 5 ILCS 120/2 (c)(21)
- b) Butler moved and Stroh seconded that the Committee leave executive session at 4:10pm.

4) **Discussion of the ongoing revisions of the Library Personnel Handbook.**

5) **Any other business:**

- a) As Deena Sutherland has reduced her hours and Sarah Simpson's were not completely filled, a new staff member will be hired to oversee Interlibrary Loan.

6) **Adjournment:** Butler moved and Stroh seconded that the meeting be adjourned at 4:24pm.

AYES: all

NAYES: none

ABSENT: none

Respectfully submitted,

Eric S. Bailey, Library Director