

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES
Human Resources Committee Meeting
Tuesday, July 1, 2014

1) Call to Order; Roll Call:

The meeting was called to order at 6:02 pm by Library Board President Kathy Meierhoff:

Present: Kathy Meierhoff, Cal Stroh and Scot Butler

Library Staff Present: Eric Bailey

Members of the Public: None

2) Discussion

- a. Bailey presented addendum to Library Personnel Handbook to cover guidelines for personal days. Butler moved, Meierhoff seconded that addendum be approved. Vote to approve was unanimous.
- b. HR Committee's first two goals were discussed and were revised to only reflect the language pertaining to the goals.

3) Executive Session

- a) Meierhoff moved and Stroh seconded that the Committee enter Executive Session with the Library Director present at 6:24 pm in compliance with the Open Meetings Act 5 ILCS 120/2 (c)(1).
- b) Butler moved and Stroh seconded that the Committee leave Executive Session at 6:56 pm

4) Any other business

- a) No other business was brought before the Committee.

5) Adjournment

- a) Meierhoff moved and Butler seconded that the meeting be adjourned at 7:06 pm. The motion was approved unanimously

Respectfully submitted

Scot Butler