

LAKE BLUFF PUBLIC LIBRARY

BOARD OF TRUSTEES

Human Resources Committee Meeting

Thursday, September 4, 2014

1) Call to Order; Roll Call

The meeting was called to order at 6:02PM by HR Committee Chairman Scot Butler:

Present: Kathy Meierhoff, Cal Stroh and Scot Butler

Library Staff Present: Eric Bailey and Martha O'Hara

Members of the Public: None

2) Discussion

- a) Committee discussed causes of recent staff turnover.
- b) Butler moved that the Committee approve the Director's recommendation to increase hours, salaries and benefits for appropriate Library employees and that the recommendation be presented to the Finance Committee in advance of the September Board meeting.
- c) All voted aye
- d) Committee discussed the need for improvements in the working environment and it was agreed that the Library Director would work with the Staff to develop recommendations

3) Any Other Business

- a. Committee reviewed the details of information the Library Director obtained regarding meeting notes per the Open Meetings Act.
- b. It was determined that the decision to make these notes public was each Committees responsibility, not the full Board
- c. Details will be reviewed at the September Board meeting

4) Adjournment

- a) Meierhoff moved and Butler seconded that the meeting be adjourned at 7:40PM. The motion was approved unanimously

Respectfully submitted

Scot Butler