

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES

Human Resources Committee Meeting
Monday, October 19, 2015

1) Call to Order; Roll Call:

The meeting was called to order at 6:40 P.M. by Committee Chairman Scot Butler
Present: Kathy Meierhoff, Romain Wojda and Scot Butler
Not Present: Cal Stroh
Library Staff Present: Library Director Eric Bailey
Members of the Public: None

2) Discussion

a) Meierhoff moved and Wojda seconded to approve the July 16, 2015 HR Committee meeting minutes. All present voted aye.

3) Discussion

a) Committee discussed the process for annual performance reviews and salary increases and the timing for each.

4) Executive Session

- a. Meierhoff moved and Butler seconded that the Committee enter Executive Session with the Library Director not present at 7:05 P.M in compliance with the Open Meetings Act 5 ILCS 120/2 (c)(1)
- b. Committee discussed Library Director's annual salary increase and his performance reviews.
- c. Butler moved and Wojda seconded to leave Executive Session at 6:55 P.M. All voted aye.

5) Any Other Business

a. No other business was brought before the Committee

6) Adjournment

a) Butler moved and Meierhoff seconded that the meeting be adjourned at 7:35 P.M. The motion was approved unanimously.

Respectfully submitted

Scot Butler