

Lake Bluff Public Library
Human Resources Committee Meeting Minutes
Wednesday, March 21st, 2018 at 4 pm
123 E. Scranton Ave, Lake Bluff, IL, 60044

1. **Call to Order:** Chairman Scot Butler called the meeting to order at 4:04 pm.
2. **Roll Call:** Member Jerch and Library Director Bailey were present.
3. **Approval of Minutes:** There was one correction to Item IV of the previous minutes; change Butler to Bailey in two places. Butler moved and Jerch seconded a motion to approve the minutes from October 27, 2017 as amended; all voted aye.
4. **Discussion of Director's Performance Evaluation:** Butler and Bailey will let President Meierhoff know about the proposed change to the Director's review process. Under the revised process, a document will be prepared by the committee, then presented to the Board for approval. Butler will get this process revision to Meierhoff and Jerch for comments, it will be presented to the Board by April 14, and to Bailey by April 30, 2018.
5. **Any and all other business that may properly come before this committee:** There was none.
6. **Adjournment:** Butler moved and Jerch seconded a motion to adjourn the meeting; all voted aye. The meeting was adjourned at 4:11 pm.

Respectfully Submitted,

Janie Jerch