

Lake Bluff Public Library
Human Resources Committee Meeting Minutes
Thursday, October 17, 2019 at 12:00 pm
123 E. Scranton Ave, Lake Bluff, IL, 60044

1. **Call to Order:** Chairman Scot Butler called the meeting to order at 12:10 pm.
2. **Roll Call:** Members Butler and Jerch, and Library Director Bailey were present. Heintzelman and Meierhoff were absent.
3. **Approval of Minutes:** Butler moved and Jerch seconded a motion to accept the minutes of the August 30th, 2019 Human Resources Committee Meeting; both voted aye.
Also, Butler moved and Jerch seconded a motion to approve the minutes of the August 20th, 2019 Joint Finance and Human Resources Committee meeting, both voted aye.
4. **Review of Procedure for Director's Review:** Butler briefly went over the Library Director's Review Process outlined in the document he provided. Jerch and Bailey both approved it. Butler will present the same to the Trustees at the next regularly scheduled Board Meeting for consideration.
5. **Any and all other business that may properly come before this committee:** There was none.
6. **Adjournment:** Jerch moved and Butler seconded a motion to adjourn the meeting; both voted aye. Thus the shortest meeting in the history of the Lake Bluff Library adjourned at 12:15 pm.

Respectfully Submitted,

Janie Jerch