

Lake Bluff Public Library
Human Resources Committee Meeting Minutes
Monday, April 20, 2020, at 7:00 pm
123 E. Scranton Ave, Lake Bluff, IL, 60044

Notice: This meeting of the Lake Bluff Library Human Resources Committee was held without a quorum of Trustees physically present. The Trustees conducted the Committee meeting with all Committee members attending remotely via electronic means. This method is authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020). Guidelines and access codes were published prior to the meeting so that members of the public could log in.

1. **Call to Order:** Chairman Butler called the meeting to order at 7:27 pm.
2. **Roll Call:** Butler, Heintzelman, Jerch, Meierhoff, and Library Director Bailey were present.
3. **Approval of Minutes:** Butler moved and Heintzelman seconded a motion to approve the minutes of the Human Resources Committee Meeting of February 18, 2020; all voted aye.
4. **Motion to open Executive Session:** Butler moved and Heintzelman seconded a motion to begin Executive Session; all voted aye. Session began at 7:35 pm. Session was closed by mutual agreement at 7:55 pm.
5. **Motion:** Butler moved and Heintzelman seconded a motion that the HR Committee recommend to the Board of Trustees that the Library Director's salary be increased by an amount ranging from \$4,000 to \$7,000 for FY 2020-2021, with the final amount to be determined after further discussion; all voted aye.
6. **Any and all other business that may properly come before this committee:** There was none.
7. **Adjournment:** Heintzelman moved and Meierhoff seconded a motion to adjourn; all voted aye. Meeting adjourned at 7:58 pm.

Respectfully Submitted,

Janie Jerch