

**Lake Bluff Public Library**  
**Intergovernmental Committee Meeting Minutes**  
**Tuesday, October 26, 2021, at 3:30 pm**  
123 E. Scranton Ave, Lake Bluff, IL, 60044

Notice: This meeting of the Lake Bluff Library Intergovernmental Committee was held without a quorum of Trustees physically present. The Trustees conducted the Committee meeting with all Committee members attending remotely via electronic means. This method is authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020). Guidelines and access codes were published prior to the meeting so that members of the public could log in.

1. **Call to Order:** Eric Bailey called the meeting to order at 3:35 pm.
2. **Roll Call:** Jennifer Graziano, Janie Jerch, Cathy McKechney, and Library Director Bailey were present.
3. **Approval of Minutes:** The minutes for the last meeting, in 2019, could not be located. Jerch will look for them.
4. **Additions to the Agenda:** There were none.
5. **Memorial Bricks:** Cathy McKechney said that the History Museum has handled sales and installation of the memorial bricks in the patio area in front of the Museum but that it is no longer financially viable for them to continue. Currently, proceeds from the sales are divided between the Museum and the Friends of the Library. Cathy wondered if the Library would like to take over this project. It is possible that Melissa Williams from the Library Foundation would be willing to take over its management. Jenny Graziano may have discovered a cheaper source for the memorial bricks, but there are only about 70 blank spaces left. Cathy will discuss possible changes with the Museum board, and Melissa will find out what is involved in managing the donations of bricks. Once there is agreement amongst the organizations involved, we will need to write up an agreement stating who is responsible for managing and how the proceeds from the sales will be divided. The current order form is on the Museum website, so that will have to be changed to reflect any changes in the management of the memorial bricks. We are still gathering information in order to make a decision.
6. **Building Issues:** Bailey said there were problems recently with the automatic opener on the front door that had been taken care of, and that the top of the AC unit behind the Museum was blown off in the recent windstorm; the HVAC company has been called in.
7. **Any and all other business that may properly come before this committee:** There was none.
8. **Adjournment:** McKechney moved and Graziano seconded a motion to adjourn; all voted aye. Meeting adjourned at 4:04 pm.

Respectfully Submitted,

Janie Jerch