

Lake Bluff Library

Board of Trustees

Long Range Planning Committee Meeting

Thursday April 14<sup>th</sup>, 2016

1. Call to order; Roll Call: The meeting was called to order at 6:32PM by Tim Kregor in the mezzanine area of the Lake Bluff History Museum.
  - a. Present: Scot Butler, Tim Kregor, Carl Schons, Kathy Meierhoff, Romain Wojda.
  - b. Absent: None
  - c. Library staff present: Eric Bailey and Martha Cordeniz O'Hara
  - d. Public present: None
2. Motion: Meierhoff moved and Butler seconded a motion to approve minutes from 6/16/15 committee meeting amended with the submission signature line.
  - a. AAYES: Kregor, Schons, Butler, Meierhoff, Wojda
  - b. NAYES: None
  - c. Absent: None
3. Discussion and next steps:
  - a. Analysis of the biannual patron survey will be presented at the May Library Board meeting
  - b. LRP document will be developed over the next two months targeting completion by the June Library Board meeting
  - c. Initiatives from the 2015 LRP will be updated within the 2016 LRP and refined to reflect progress achieved over the last year
  - d. Additional topics to be analyzed in depth with both survey and monthly usage data include:
    - i. Library collection strategy and policy
    - ii. Library facilities usage and needs
4. Adjournment: Butler moved and Schons seconded a motion to adjourn at 8:14PM.
  - a. AAYES: Kregor, Butler, Meierhoff, Schons, Wojda.
  - b. NAYES: None
  - c. Absent: None

Submitted by Tim Kregor, Long Term Planning Committee Chair