

**LAKE BLUFF PUBLIC LIBRARY**  
Long Range Planning Committee Meeting  
Tuesday, June 5, 2018

- 1) Call to Order: Roll Call: The meeting was called to order at 4:05 pm by Kate Jackson. The committee met in the Spruth Room of the Lake Bluff Library.

Present: Tim Kregor, Carl Schons, and Kate Jackson

Absent: None

Library Staff Present: Eric Bailey and Martha O'Hara

Members of the Public: None

- 2) Approval of 12/12/17 Long Range Planning Committee Meeting Minutes
  - a) Carl Schons moved and Tim Kregor seconded that the minutes be approved as written.  
AYES: All.

- 3) Discussion of 2018 Patron Survey results - O'Hara

- 4) Discussion of additional metrics - Bailey & O'Hara

# of library cards used over the last 12 months + average # of checkouts per card

# of library cards used over the last 24 months + average # of checkouts per card

why did circulation spike (116K) above (110K) average in FY16-17?

why did in-person visits see their biggest decline in two years (from 92K to 87K) in FY17-18? why didn't patrons visit our library this year?

- 4) Discussion of how metrics fit into strategic plan categories - Jackson

- 5) Finalized and dates and timing for drafting and presenting the Long Range Strategic Plan - Meeting Attendees

- 6) Adjournment: Jackson moved and Kregor seconded that the meeting be adjourned at 4:45 pm

AYES: Schons, Jackson, Kregor

NAYES: None

ABSENT: None