

**LAKE BLUFF PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
 Long Range Planning Committee Meeting  
 Tuesday, June 18<sup>th</sup>, 2019

- 1) **Call to Order; Roll Call:** The meeting was called to order at 5:33 PM by Jon Heintzelman. The committee met in the Spruth Room of the Lake Bluff Public Library building.

Present: Kate Jackson, Jon Heintzelman, and William Hayes

Absent: None

Library Staff Present: Eric Bailey, Katie Horner, Eliza Jarvi, and Jillian Chapman.

Members of the Public: None

2) **Selection of Committee Chairperson**

- a) By mutual consensus, Jon Heintzelman was selected as committee chair.

3) **Approval of 12/19/2018 Long Range Planning Committee Minutes**

- a) **RESOLVED:** Jackson moved and Hayes seconded that the minutes be approved as written.  
 AYES: All.

4) **Discussion of Long Range Plan Draft**

- a) The current draft of the Long Range Plan was discussed, with particular focuses on the goal areas that have been set by staff members.

b) **REQUESTED/NEXT STEPS:**

- i) It was requested that the former plan be sent out via email.

- ii) A copy of the Engberg Anderson report was requested.

- iii) Director Bailey requested that Trustees review the document draft and provide feedback by June 28<sup>th</sup>.

5) **Any other business:**

- a) (None)

6) **Adjournment:** Jackson moved and Hayes seconded a motion to adjourn the meeting at 6:58pm.

AYES: Jackson, Hayes, and Heintzelman.

NAYES: None

ABSENT: None

Respectfully submitted,

Eric Scott Bailey