

# Minutes (draft)

Monday, January 31, 2022

7:05 PM

Meeting Commenced: 7:04pm January 31, 2022

## Attendees:

Jon Heintzelman

Bill Hayes

Martha Ohara

Eric Bailey

Matt Zaute

## Agenda Topics:

### 1. Long Range (LR) Plan:

LR Plan needs to be rewritten; stale (2019) and macro-environment has changed

### 1. Survey:

Launch June 1; close August 31

Established goal of approval in Fall subsequent to **Survey** results of new **LR Plan**

Planning range will be three (3) years; had been five, most recent version four years

## Determined to:

1. Rewrite LR Plan
2. Bifurcate LR Plan into a tactical-focused LR Plan and separate Strategic Document, subsequent to the integration of any outcomes of the survey

Martha reviewed the timeline for draft **Survey** and review leading up to automated send.

Martha reviewed the 2022 draft **Survey**.

Raised question if fundraising topics should be included in the **Survey**.

Determined not to include.

Raised question if website redesign (2020) should be included in the **Survey**.

Determined not to include.

Survey to be finalized no later than February 28th

Eric will send poll for next meeting to be held after 2/21 but before EOM.

Tabled discussion of hybrid staff/trustee effort on committee

Motion to adjourn: Zaute

Second: Heintzelman

Adjourned 7:53pm 1/31/22