



Lake Bluff Public Library
Long Range Planning Committee Meeting
Wednesday, February 21st, 2024 at 3:45 PM
123 E. Scranton Avenue, Lake Bluff, Illinois 60044

Notice: The Long Range Planning committee meeting of the Lake Bluff Library Board of Trustees was held with a quorum of Trustees present. The meeting was conducted with all committee members attending in person. Guidelines and access codes were published before the meeting so members of the public could log in. As required by law, at least one representative from the Library was present at the Library while participating in the meeting.

1. **Call to Order:** Trustee Shaul called the meeting to order at 3:50 pm.
2. **Roll Call:** Trustees Shaul and Friedeman were present; Director Renee Grassi and Carrie Welles were also present.
3. **Public Comment:** There was none.
4. **Vote to Approve Committee Meeting Minutes from November 20, 2023:** Trustee Shaul moved to approve the meeting minutes from November 20, 2023; Trustee Friedeman seconded; all voted aye.
5. **New Business**
 - a. **2024 Library Board Retreat:**
 - i. **Review Program outline, timeframe & printed materials:** Director Grassi presented a draft Board retreat agenda for review and discussion. The committee and Ms. Welles suggested revisions to the board retreat agenda, which included the addition of remarks from Board President Bonnie Shaul. The committee also discussed the objectives of the retreat, suggested community engagement prompts, action items and agenda timing.
 - ii. **Confirming room location at Lake Bluff Park District:** The committee discussed room setup and participant grouping in the Park District Community Room.
 - iii. **Food and Drink for Retreat:** Bonnie Shaul will pick up snacks. Allie Friedeman will provide coffee, water and breakfast items.
6. **Additions or Corrections to the Agenda:** Trustee Shaul moved to table the discussion about Long Range Planning Consultant and Village Suggestion of 1 and 3 Year Plans to the next committee meeting.
7. **Executive Session(s) if needed:** There was none.
8. **Any and all other business that may properly come before this committee:** The next committee meeting is Monday, March 4 at 10:15 am in the Spruth Room.
9. **Adjournment:** Trustee Shaul moved to adjourn, Trustee Friedeman seconded; all voted aye. The meeting adjourned at 5:01 pm.

Respectfully submitted,



Alexandra Friedeman
Secretary