

**Lake Bluff Public Library
Regular Meeting
November 13, 2001
Meeting Minutes**

- I. Call to Order- The meeting was called to order at 7:00 p.m.
Attendees: Mary Fielding, Andrea Haller, Jim Kenney, Betsy Larson, Pete Manning, Doug Nickels, Carlotta Rotman
- II. Discussion of Long Range Plan: Pam Russell addressed the board and discussed key tasks to complete the long range plan. The board agreed to the following: the board will review a draft of the long range plan at the December library board meeting; the library will send the long range plan survey to the community in a separate mailing; the Long Range Planning Committee will meet with Pam and propose a time table to the board for completing the long range plan.
- III. Approval of Minutes: The October 9 meeting minutes were approved.
- IV. Treasurer's Report: Pete Manning, noted that we have received a year end financial report and asked if there were questions regarding the report. He also noted that this months check register was for a larger amount than usual. This is due mostly to monies obtained from the State Grant being transferred over to the VCLA fund. A motion was made to approve the check register dated November 13, 2001 for the amount of \$71,927.54. The vote is as follows:
Mary Fielding- yes
Andrea Haller- yes
Jim Kenney- yes
Betsy Larson- yes
Pete Manning- yes
Doug Nickels- yes
Carlotta Rotman- yes
- The finance committee met with the village to discuss the tax levy. It was explained to the village that we are requesting the full amount of funds from the levy in order to allow the library access state funds that we would not have access to if we did not request the full amount that the library is entitled to obtain. There was a motion to approve the tax levy for the library for the amount of \$426,162. The motion was approved.
The finance committee also discussed the village's concerns regarding the allocation of funds in the building of the Vliet Center
- V. Librarian's Report: Circulation when compared to last year is slightly down. Job shadowing program sponsored by the high school was cancelled. The head librarian reported on continuing education she attended.
- VI. Opportunity for the Public to address the Board: Pam Russell addressed the board (see item II).
- VII. Village Board Report: Mr. Lee a resident wrote a letter to the village expressing concerns about the Vliet Center Library Annex. Janet and Herb Nelson, representing VC/LA responded to the village.
- VIII. Committee Reports: Friends: - Betsy Larson attended a Friends of the Lake Bluff Library meeting and reports that the book exchange at the train station is a great success. NSLS: there is an upcoming meeting at Northwestern University.
- IX. Old Business:
A. VC/LA: A letter to generate funds has been sent out to the community. The September 30 status of construction funds shows a line item of \$50,000 in assets to come from the library.

Andrea Haller

An action to review old minutes to determine if the library board voted to pledge this amount or if the monies will be made to the VC/LA on an as needed basis.

B. Review of Goals: a motion was made to pass the goals as amended. The motion passed.

X. New Business:

A Tax Levy: There was a motion to approve the tax levy for the library for the amount of \$426,162. The motion was approved.

B. Proposal for relocating the Adult Fiction Titles: There was discuss of adding shelving on the main floor on the west wall extending east. The board determined to look at potential resources in the community to advise the board on updating the floor plan.

XI. A motion was made to adjourn at 9:15 p.m. The motion was seconded and passed unanimously.