

**Lake Bluff Public Library
Regular Meeting
October 9, 2001
Meeting Minutes**

- I. Call to Order- The meeting was called to order at 7:07 p.m.
Attendees: Mary Fielding, Andrea Haller, Jim Kenney, Betsy Larson, Pete Manning, Carlotta Rotman, Sara Lamb
- II. Discussion of fundraising opportunities with and between the Vliet Center and the Friends of the Library. Tom Tincher, President of the Vliet Center Board of Directors and Joan Cordeniz, Chairman of the Friends of the Lake Bluff Library joined the meeting to help the board identify if there is a gap between the monies collected from pledges and the monies needed to complete the building project; and to discuss additional fundraising for items needed for the library. Tom Tincher informed the board that the VC/LA Fund Committee is confident that if the pledges come in that there is enough money to complete the project. In the near term it may be possible to use some of the dedicated funds for the contract to complete the building. The Vliet Center is pursuing fundraising through grants and in the future through the sale of some items. Joan Cordeniz discussed the Friends desire to send out a fundraising mailer in conjunction with the Vliet Center in the November 2001 Village mailer. The Friends will pursue this. The Friends gala benefit for the library that was tentatively set for February is not feasible as it conflicts with other village fundraising events. The gala benefit is going to be postponed until the following September. There is still discussion among the Friends and the Vliet Center to have a grand opening for the Vliet Center and potentially charge admission or have a donation at the door. The money raised would be split among the two parties. The Friends is also pursuing a membership drive in February.
- III. Approval of Minutes: The September 18, 2001 minutes were approved.
- IV. Treasurer's Report. Note: checks 5305-5342 were spoiled in the printer. A motion was made to approve the check register dated October 9, 2001 for the amount of \$10,234.75. The vote is as follows:
Mary Fielding- yes
Andrea Haller- yes
Jim Kenney- yes
Betsy Larson- yes
Pete Manning- yes
Carlotta Rotman- yes
- V. Librarian's Report: The previous month saw an overall increase in the circulation statistics from the previous year. The adult computer usage has a notable increase in usage from last year. The Illinois First Grant file extension was approved and we will be able to keep the interest money. The library will participate in the Lake Forest High School job shadowing program. The library donated discarded books to the Limestone Township new library.
- VI. Opportunity for the Public to address the Board: Tom Tincher, President of the Vliet Center Board of Directors and Joan Cordeniz, Chairman of the Friends of the Lake Bluff Library addressed the board (see item II in the minutes).
- VII. Report from the Village Board Meeting: No news pertinent to the Library.
- VIII. Committee Reports: Long Range Planning: Pam Russell will serve as the facilitator for the long range planning.
- IX. Old Business:

Andrea Haller

- A. VCLA: The end of November is the new timeline for the completion of the project. A site meeting is to occur on October 10, 2001.
 - B. Review of Goals: Addressed the conflict management/customer service goal. Determined an end result for the goal.
- X. New Business:
- A. Sales tax on employee purchases: Consideration to eliminate the sales tax on employee purchased books. There was consensus continue to have employees pay the tax.
- XI. A motion was made to adjourn at 8:57 p.m. The motion was seconded and passed unanimously.