

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES

Regular Meeting Minutes

November 13, 2008

The meeting was called to order by Judy Nickels, Vice-President, at 7:05 p.m.

Also present: Stanley Hickory, Betsy Larson, Judy Nickels, Bill Raymoure, Ruth Schnell, Cal Stroh and Library Director Cath Thompson

Absent: Jill Rosa

No members of the public were present.

Ruth moved, Judy seconded the motion to approve October checks #8705-8744, totaling \$22,646.29. Voting Aye: Stan, Betsy, Judy, Bill, Ruth and Cal. Voting No: None

Betsy moved, Judy seconded the motion to approve the consent agenda. All voted Aye.

Cath presented her Library Director's Report. About 10,400 people came to the library in the months of September and October. Judy added that the children's department of the Lake Forest Library will be closed an extra month, from January through March. We will need to increase staff hours to handle the expected larger number of patrons here during that time. Cath said we do not need to budget extra dollars for that.

Cal and Betsy reported on the finance committee's meeting on the budget. Discussion followed. Betsy moved, Bill seconded the motion to request a levy by the village in the amount of \$771,210 for fiscal year '09-'10. Voting Aye: Stan, Betsy, Judy, Bill, Ruth and Cal. Voting No: None

Betsy moved, Cal seconded the motion to approve the draft version of the budget as discussed in the finance committee meeting on 10/29/08. Voting Aye: Stan, Betsy, Judy, Bill, Ruth and Cal. Voting No: None

Cath reported on the last two meetings of the Friends of the Library.

She also reported on facility projects, including copier, HVAC, and internet issues, roof repair and elevator maintenance contracts.

Cath met with the consultant on October 14 and looked over the draft of the Long Range Plan. Another draft is due the end of next week.

Stan moved, Judy seconded the motion to move funds from the Reserve Fund line to three new lines: Contingency (\$89,953.33), Capital Maintenance (\$75,000), and Capital Building Improvements (\$75,000). Voting Aye: Stan, Betsy, Judy, Bill, Ruth and Cal. Voting No: None

Cath reported on the installation of a book displayer at the train station, as another form of community outreach, and the first e-newsletter, which was sent out November 1.

She announced the Town Meeting date: 1/13 at 7 p.m.
The deadline for submitting candidates for the NSLS Membership Awards is 12/9.
The Phyllis Fox Memorial Writing and Bookmark Contests Awards Ceremony will be
5/12/09.

The meeting was adjourned at 8:25.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ruth Schnell".

Ruth Schnell
Board Secretary