

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES
Regular Meeting
Tuesday, November 8, 2011

1. **Call to Order:** The meeting was called to order at 7:03 p.m. by Board President John Marozsan. Roll was called and a quorum was established.

Present: Karen Bush, Julie Gottshall, John Marozsan, Kathy Meierhoff, Cal Stroh
Absent: Judy Nickels, Linda Verbeke
Library Staff Present: Director Matthew Womack, Martha Cordeniz, Eric Bailey
Members of the Public: none

2. **Additions and Corrections to the Agenda:** Resignation of Trustee Linda Verbeke added as New Business.

3. **Approval of checks:** Bush moved and Stroh seconded the motion to approve checks numbered 10215 through 10258 totaling \$33,911.18.

AYES: Bush, Gottshall, Marozsan, Meierhoff, Stroh

NAYES: none

ABSENT: Verbeke, Nickels

4. **Opportunity for the Public to address the Board:** None

5. **Consent Agenda:**

Stroh moved and Bush seconded a motion to approve the consent agenda and release the stated minutes which include:

a. Approval of minutes from the October 11, 2011 regular meeting

b. Treasurer's Report (Stroh): no report.

AYES: all present

NAYES: none

ABSENT: Verbeke, Nickels

6. **October 2011 Financial Report (for 6 periods ending 10/31/11):**

a. Detailed Balance Sheet

b. Detailed Revenue & Expense Report

c. Detailed Revenue & Expense Report with percentage variances

Meierhoff moved and Stroh seconded a motion to approve the October Financial Reports:

AYES: Bush, Gottshall, Marozsan, Meierhoff, Nickels, Stroh

NAYES: none

ABSENT: Nickels, Verbeke

7. **Director's Report:** Director's Report was presented.

8. Old Business:

- a. Accounting for missing check #10119 – still unresolved.
- b. Discussion of Library educational programs; Board requested an annual list of programs with the attendance statistics and cost. Resolved: To be distributed to Board at end of fiscal year.
- c. Discussion of Bird Memorial Fund – purpose, balance, how to account for funds on balance sheets. Resolved: Director to investigate purpose of fund and spend remaining funds.

9. Executive Session:

- a. Discussion of the minutes of meetings lawfully closed under the Open Meetings Act 5 ILCS 120/2 (c) (21).
- b. To discuss the appointment, compensation, discipline, performance, or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120 (c) (1)

The Board did not go into executive session.

10. Committee Reports:

- a. Finance Committee (Carole Stroh, John Marozsan, Julie Gottshall) - no report
- b. Human Resource Committee (Julie Gottshall, Karen Bush) - no report
- c. Building and Grounds Committee (Carole Stroh, Kathy Meierhoff) – no report.
- d. Technology Committee (John Marozsan, Kathy Meierhoff) – no report.
- e. Public Relations/Advocacy/Fundraising (Judy Nickels) – no report.
- f. Friends Liaison (Karen Bush, Judy Nickels, Linda Verbeke): no report
- g. Historical Museum Liaison (Judy Nickels, Karen Bush) – no report
- h. Long Range Planning Committee (Board as whole when needed) – no report.

11. New Business:

- a. Discussion of resignation of Trustee Linda Verbeke and process for replacing her.
- b. Discussion of Polaris, RFP for integrated library system
- c. Approval of 2012 holidays, as amended to include Veterans’ Day.
Bush moved and Meierhoff seconded a motion to approve the holiday schedule for 2012:
AYES: Bush, Gottshall, Marozsan, Meierhoff, Nickels, Stroh
NAYES: none
ABSENT: Nickels, Verbeke
- d. Approval of meeting dates for 2012
- e. Discussion of tax levy for FY2012-13.
Marozsan moved and Gottshall seconded a motion to levy \$800,255 for FY2012-13:
AYES: Bush, Gottshall, Marozsan, Meierhoff, Stroh
NAYES: none
ABSENT: Nickels, Verbeke

f. Discussion of inter-governmental agreement with the Historical Museum.

12. Announcements and Correspondence –

a. Next board meeting will be December 13, 2011.

13. Programs of interest to Library Trustees – none

14. Any and all other business which may properly come before the Board - none

15. Adjournment: Gottshall moved and Marozsan seconded a motion to adjourn the meeting at 8:41 p.m.

AYES: all

NAYES: none

ABSENT: Nickels, Verbeke

Respectfully submitted,

Julie L. Gottshall
Board Secretary