

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES
Regular Meeting
Tuesday, October 11, 2011

- 1. Call to Order:** The meeting was called to order at 7:02 p.m. by Board President John Marozsan. Roll was called and a quorum was established.

Present: Karen Bush, Julie Gottshall, John Marozsan, Kathy Meierhoff, Judy Nickels,
Cal Stroh

Absent: Linda Verbeke

Library Staff Present: Director Matthew Womack

Members of the Public: none

- 2. Additions and Corrections to the Agenda:** add discussion of inscriptions on rocks

- 3. Approval of checks:** Gottshall moved and Meierhoff seconded the motion to approve checks numbered 10172 through 10214 totaling \$43,840.61.

AYES: Bush, Gottshall, Marozsan, Meierhoff, Nickels, Stroh

NAYES: none

ABSENT: Verbeke

- 4. Opportunity for the Public to address the Board:** None

- 5. Consent Agenda:**

Bush moved and Gottshall seconded a motion to approve the consent agenda and release the stated minutes which include:

a. Approval of minutes from the September 13, 2011 regular meeting.

b. Treasurer's Report (Stroh): no report.

AYES: all present

NAYES: none

ABSENT: Verbeke

- 6. September 2011 Financial Report (for 5 periods ending 9/30/11):**

a. Detailed Balance Sheet

b. Detailed Revenue & Expense Report

c. Detailed Revenue & Expense Report with percentage variances

Bush moved and Stroh seconded a motion to approve the September Financial Reports:

AYES: Bush, Gottshall, Marozsan, Meierhoff, Nickels, Stroh

NAYES: none

ABSENT: Verbeke

- 7. Director's Report:** Director's Report was presented.

- 8. Old Business:**

a. Accounting for missing check #10119 – still unresolved.

- b. Marozsan moved and Gottshall seconded a motion to approve the inscriptions for the rock garden.
AYES: all present
NAYES: none
ABSENT: Verbeke
- c. Bike rack to be moved to north side of building by ramp.

9. Executive Session:

- a. Discussion of the minutes of meetings lawfully closed under the Open Meetings Act 5 ILCS 120/2 (c) (21).
- b. To discuss the appointment, compensation, discipline, performance, or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120 (c) (1)

The Board did not go into executive session.

10. Committee Reports:

- a. Finance Committee (Carole Stroh, John Marozsan, Julie Gottshall) - no report
- b. Human Resource Committee (Julie Gottshall, Karen Bush) - no report
- c. Building and Grounds Committee (Carole Stroh, Kathy Meierhoff) – no report.
- d. Technology Committee (John Marozsan, Kathy Meierhoff) – no report.
- e. Public Relations/Advocacy/Fundraising (Judy Nickels) – no report.
- f. Friends Liaison (Karen Bush, Judy Nickels, Linda Verbeke): Gottshall and Womack gave a brief summary of the October meeting. The date of the next Friends meeting is November 12, 2011; Stroh to attend.
- g. Historical Museum Liaison (Judy Nickels, Karen Bush) – Bush reported that the committee had introduced the idea of another cost sharing agreement with the Intergovernmental Committee. Next meeting with the Intergovernmental Committee will be in November.
- h. Long Range Planning Committee (Board as whole when needed) – no report.

11. New Business:

- a. Discussion of Library educational programs; Board requested an annual list of programs with the attendance statistics and cost.
- b. Discussion of Bird Memorial Fund – purpose, balance, how to account for funds on balance sheets.
- c. Discussion of inter-governmental agreement with the Historical Museum; Board requested that the Director provide samples of past agreements. Further discussion regarding entranceway to building and displaying library plaques.
- d. Discussion of the Board’s participation in inter-governmental meeting with representatives of the Village Board, Park District Board, and School Board. Marozsan and Gottshall volunteered to attend.
- e. Discussion of preliminary audit for fiscal year ended April 30, 2011 and Management’s Discussion and Analysis.

- f. Discussion of initiative from Buildings and Grounds committee to consider landscaping and interior design issues.

12. Announcements and Correspondence –

- a. Next board meeting will be November 8, 2011.

13. Programs of interest to Library Trustees – none

14. Any and all other business which may properly come before the Board - none

15. Adjournment: Gottshall moved and Marozsan seconded a motion to adjourn the meeting at 8:32 p.m.

AYES: all
NAYES: none
ABSENT: Verbeke

Respectfully submitted,

Julie L. Gottshall
Board Secretary