

**LAKE BLUFF PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
Regular Meeting  
Tuesday, September 13, 2011

- 1. Call to Order:** The meeting was called to order at 7:01 p.m. by Board President John Marozsan. Roll was called and a quorum was established.

Present: Karen Bush, Julie Gottshall, John Marozsan, Kathy Meierhoff, Judy Nickels,  
Cal Stroh, Linda Verbeke

Absent: none

Library Staff Present: Director Matthew Womack, Eric Bailey, Martha Cordeniz

Members of the Public: Neil Dahlmann

- 2. Additions and Corrections to the Agenda:** Lighting on east side of building
- 3. Approval of checks:** Gottshall moved and Bush seconded the motion to approve checks numbered 10118, 10120 through 10171 totaling \$141,886.03. [#10119 missing; #10133 voided]
- AYES: all  
NAYES: none  
ABSENT: none

- 4. Opportunity for the Public to address the Board:** Neil Dahlmann spoke regarding the Reading Garden outside the Library, and sought the Board's approval to add two proposed engravings on boulders in the Garden. [See Memo attached.] Funds to come from Friends of the Library. Vote to come before the Board at the next meeting.

- 5. Consent Agenda:**  
Stroh moved and Bush seconded a motion to approve the consent agenda and release the stated minutes which include:

- a.** Approval of minutes from the August 9, 2011 regular meeting.  
**b.** Treasurer's Report (Stroh): no report.

AYES: all  
NAYES: none  
ABSENT: none

- 6. August 2011 Financial Report:**

- a.** Detailed Balance Sheet  
**b.** Detailed Revenue & Expense Report  
**c.** Detailed Revenue & Expense Report with percentage variances

Verbeke moved and Stroh seconded a motion to approve the August Financial Reports:

AYES: all  
NAYES: none  
ABSENT: none

**7. Director's Report:** Director's Report was presented.

**8. Old Business:** None.

**9. Executive Session:**

- a. Discussion of the minutes of meetings lawfully closed under the Open Meetings Act 5 ILCS 120/2 (c) (21).
- b. To discuss the appointment, compensation, discipline, performance, or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120 (c) (1)

The Board did not go into executive session.

**10. Committee Reports:**

- a. Finance Committee (Carole Stroh, John Marozsan, Julie Gottshall) - no report
- b. Human Resource Committee (Julie Gottshall, Karen Bush) - no report
- c. Building and Grounds Committee (Carole Stroh, Kathy Meierhoff) – no report.
- d. Technology Committee (John Marozsan, Kathy Meierhoff) – no report.
- e. Public Relations/Advocacy/Fundraising (Judy Nickels) – no report.
- f. Friends Liaison (Karen Bush, Judy Nickels, Linda Verbeke): Nickels gave a brief summary of the September meeting, including the upcoming annual fundraising appeal - no report. The date of the next Friends meeting is October 8, 2011.
- g. Historical Museum Liaison (Judy Nickels, Karen Bush) – Bush reported that the committee had introduced the idea of another cost sharing agreement with the Intergovernmental Committee. Next meeting with the Intergovernmental Committee will be in November.
- h. Long Range Planning Committee (Board as whole when needed) – no report.

**11. New Business:**

- a. Structural issues with building were discussed, including placement of the bike rack, heaviness of the doors, and overgrowth of the ivy.
- b. The cost/benefit of joining the CCS (Cooperative Computer Services) was discussed, with the Board informally declining to take official action on that proposal at this time.
- c. Lighting on east side of building; Director noted that we may need additional lighting to staff parking lot.
- d. Computer usage is increasing and the library has reached capacity on the eight computers on a least one occasion. The library may need a system to limit or monitor time.

**12. Announcements and Correspondence –**

- a. Next board meeting will be October 11, 2011.

**13. Programs of interest to Library Trustees – none**

**14. Any and all other business which may properly come before the Board - none**

**15. Adjournment:** Meierhoff moved and Gottshall seconded a motion to adjourn the meeting at 8:42 p.m.

AYES: all

NAYES: none

ABSENT: none

Respectfully submitted,

Julie L. Gottshall  
Board Secretary