

**LAKE BLUFF PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
Regular Meeting  
Tuesday, February 14, 2012

- 1. Call to Order:** The meeting was called to order at 7:00 p.m. by Board President John Marozsan. Roll was called and a quorum was established.

Present: Karen Bush, Julie Gottshall, John Marozsan, Kathy Meierhoff, Cal Stroh,  
Romain Wojda

Absent: Judy Nickels

Library Staff Present: Director Eric Bailey, Carlen DeThorne

Members of the Public: none

- 2. Additions and Corrections to the Agenda:** Add to “Old Business” discussion of letter received from the Board of Directors of the LB History Museum.

- 3. Executive Session:**

To discuss the selection of a person to fill a public office in compliance with the Open Meetings Act, 5 ILCS 120/2(c)(3).

The Board did not go into Executive Session.

- 4. Appointment of New Trustee:**

Marozsan moved and Bush seconded a motion to appoint Romain Woidat to the open Lake Bluff Library Trustee position.

AYES: Bush, Gottshall, Marozsan, Meierhoff

NAYES: Stroh

ABSENT: Nickels

Whereupon, the new Trustee took the Oath of Office.

- 5. Approval of Minutes:** Stroh moved and Meierhoff seconded a motion to approve the minutes of the January 10, 2012 regular meeting, the January 31, 2012 special meeting.

AYES: all present

NAYES: none

ABSENT: Nickels

- 6. Approval of checks:** Gottshall moved and Stroh seconded the motion to approve manual check numbers 10356 – 10372 and monthly check numbers 10373 – 10404.

AYES: Bush, Gottshall, Marozsan, Meierhoff, Wojda

NAYES: none

ABSENT: Nickels

**7. Approval of January 2012 Financial Report (for periods ending 1/31/12):**

- a. Detailed Balance Sheet
- b. Detailed Revenue & Expense Report
- c. Detailed Revenue & Expense Report with percentage variances

Meierhoff moved and Stroh seconded motion to approve Financial Reports.

AYES: Bush, Gottshall, Marozsan, Meierhoff, Stroh, Wojda

NAYES: none

ABSENT: Nickels

**8. Opportunity for the Public to address the Board: none**

**9. Old Business:**

- a. Discussion of lighting, sidewalk surrounding Library. Resolved: Grounds Committee to meet to address issues regarding Library exterior.
- b. Letter from History Museum Board of Directors. Resolved: Both parties have preserved their positions; no response required to Museum letter of February 7, 2012.

**10. Director's Report:**

- a. Director's Narrative Report
- b. Statistical Report
- c. Announcements and correspondence
- d. Friends meeting attendee for March 10, 2012 at 10am – Marozsan to attend.  
Intergovernmental meeting attendee for March 13, 2012 at 6:30pm – Nickels or Meierhoff to attend.
- e. Programs of interest to Library Trustees – none

**11. New Business:**

- a. Budget for FY May 2012-April 2013: Stroh moved and Bush seconded a motion to approve the budget for FY May 2012-13.  
AYES: Bush, Gottshall, Marozsan, Meierhoff, Stroh, Wojda  
NAYES: none  
ABSENT: Nickels
- b. Proposed Staff In-Service Day (9/12/12). Marozsan moved and Meierhoff seconded a motion to approve a staff in-service half day in September 2012 and March 2013.  
AYES: all present  
NAYES: none  
ABSENT: Nickels
- c. Letter regarding improperly issued non-resident accounts. Resolved: Approved to send.
- d. Smoking near Library entrance. Bush moved and Wojda seconded a motion to approve a change to Library policy to address smoking outside the entrance of the building.  
AYES: all present  
NAYES: none  
ABSENT: Nickels

- e. Air conditioning for Library server room. Resolved: Discussion continued to next month.
- f. Increased computer usage. Resolved: Library will purchase software to place time limits on computer usage.
- g. Addition of Eric Bailey to banking resolutions for Northern Trust and Lake Forest Bank & Trust to change names on account.

**12. Committee Reports:**

- a. Finance Committee (Stroh, Marozsan, Gottshall) - no report
- b. Human Resource Committee (Gottshall, Bush) - no report
- c. Building and Grounds Committee (Stroh, Meierhoff) – no report.
- d. Technology Committee (Marozsan, Meierhoff) – no report.
- e. Public Relations/Advocacy/Fundraising (Nickels, Wojda) – no report.
- f. Friends Liaison (Bush, Nickels) – no report
- g. Historical Museum Liaison (Nickels, Bush) – no report
- h. Long Range Planning Committee (Board as whole when needed) – no report.

**13. Any and all other business which may properly come before the Board - none**

**14. Adjournment:** Gottshall moved and Marozsan seconded a motion to adjourn the meeting at 8:40 p.m.

AYES: all present

NAYES: none

ABSENT: Nickels

Respectfully submitted,

Julie L. Gottshall  
Board Secretary