

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES
Regular Meeting
Tuesday, January 10, 2012

- 1. Call to Order:** The meeting was called to order at 7:00 p.m. by Board President John Marozsan. Roll was called and a quorum was established.

Present: Karen Bush, Julie Gottshall, John Marozsan, Kathy Meierhoff, Judy Nickels,
Cal Stroh

Absent: none

Library Staff Present: Director Eric Bailey, Martha Cordeniz, Carlen DeThorne, Clare Osada

Members of the Public: none

- 2. Additions and Corrections to the Agenda:** Add to “Old Business” review of a draft letter to the Board of Directors of the LB History Museum.

- 3. Approval of Minutes:**

Stroh moved and Meierhoff seconded a motion to approve the minutes of the December 13, 2011 regular meeting, the December 6, 2011 special meeting, and the December 19, 2011 special meeting.

AYES: all present

NAYES: none

ABSENT: none

- 4. Approval of checks:** Marozsan moved and Bush seconded the motion to approve manual check numbers 10312 – 10324 and monthly check numbers 10325 – 10355, excluding check numbers 10348, 10351 and 10352, and to authorize the Board President to approve the excluded checks (10348, 10351, 10352) upon receipt of acceptable supporting documentation.

AYES: Bush, Gottshall, Marozsan, Meierhoff, Nickels, Stroh

NAYES: none

ABSENT: none

- 5. Approval of December 2011 Financial Report (for periods ending 12/31/11):**

a. Detailed Balance Sheet

b. Detailed Revenue & Expense Report

c. Detailed Revenue & Expense Report with percentage variances

Stroh moved and Bush seconded motion to approve Financial Reports.

AYES: Bush, Gottshall, Marozsan, Meierhoff, Nickels, Stroh

NAYES: none

ABSENT: none

6. Opportunity for the Public to address the Board: none

7. Old Business:

- a. Vacancy on Board of Trustees. Resolved: The Board will interview candidates on Tuesday, January 31 at 7pm.
- b. Letter to History Museum Board of Directors. Resolved: President will sign and send letter attached as Exhibit A to the minutes.

8. Director's Report:

- a. Director's Narrative Report
- b. Statistical Report
- c. Contract with Rachel Bailey
- d. Announcements and correspondence
- e. Friends meeting attendee for January – 1/14/12 at 10am – Meierhoff to attend; for February – 2/11/12 at 10am – Nickels to attend
- f. Programs of interest to Library Trustees – none

9. New Business:

- a. Possible safety issues.

10. Executive Session:

- a. Discussion of the minutes of meetings lawfully closed under the Open Meetings Act 5 ILCS 120/2 (c) (21).
- b. To discuss the appointment, compensation, discipline, performance, or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120 (c) (1).

No executive session held.

11. Committee Reports:

- a. Finance Committee (Stroh, Marozsan, Gottshall) - no report
- b. Human Resource Committee (Gottshall, Bush) - no report
- c. Building and Grounds Committee (Stroh, Meierhoff) – no report.
- d. Technology Committee (Marozsan, Meierhoff) – no report.
- e. Public Relations/Advocacy/Fundraising (Nickels) – no report.
- f. Friends Liaison (Bush, Nickels) – no report
- g. Historical Museum Liaison (Nickels, Bush) – no report
- h. Long Range Planning Committee (Board as whole when needed) – no report.

12. Any and all other business which may properly come before the Board - none

13. Adjournment: Gottshall moved and Bush seconded a motion to adjourn the meeting at 8:40 p.m.

AYES: all
NAYES: none
ABSENT: none

Respectfully submitted,

Julie L. Gottshall
Board Secretary