

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, June 12, 2012 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

1. Call to Order

The meeting was called to order at 7:02 p.m by President John Marozsan. Roll was called and a quorum was established

Present: John Marozsan, Julie Gottshall, Cal Stroh, Kathy Meierhoff, Judy Nickels, Karen Bush

Absent: Romain Wojda

Library Staff present: Director Eric Bailey, Carlen DeThorne

2. Additions & Corrections to the Agenda: add long range strategic plan discussion.

3. Approval of Minutes

a. Approval of Minutes of 5/8/2012 Regular Board Meeting

Gottshall motioned to approve and Marozsan seconded the motion.

Ayes: John Marozsan, Julie Gottshall, Cal Stroh, Kathy Meierhoff, Judy Nickels, Karen Bush

Nays: none

Absent: Romain Wojda

4. May 2012 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages)

a. Detailed Balance Sheet

b. Detailed Revenue & Expense Report

c. Detailed Revenue & Expense Report with Percentages

Bush moved to approve all the reports and Nickols seconded the motion.

Ayes: John Marozsan, Julie Gottshall, Cal Stroh, Kathy Meierhoff, Judy Nickels, Karen Bush

Nays: none

Absent: Romain Wojda

5. Approval of checks (Green Pages)

a. Manual Checks (10569-10586)

b. Monthly Checks (10587-10625)

Gottshall moved to approve all the checks and Marozsan seconded the motion.

Ayes: John Marozsan, Julie Gottshall, Cal Stroh Jhn, Kathy Meierhoff, Judy Nickels, Karen Bush

Nays: none

Absent: Romain Wojda

6. Opportunity for Public to Address the Board None**7. Old Business**

- c. Discussion of Landscape Project - several landscape firms have been consulted and plans are in the process. Resolved: Updated and or final plans and drawings will be available with recommendations from the Buildings and Grounds Committee.

Committee membership discussion – remove Bush from Friends and Historical Museum , add Gottshall to Historical Museum.

Bush motioned to approve the committee change and Nickels seconded

Ayes: John Maroszan, Julie Gottshall, Cal Stroh, Kathy Meierhoff, Judy Nickels, Karen Bush

Nayes: none

Absent: Romain Wojda

8. Director's Report

- d. Director's Narrative Report
- e. Elvis in Lake Bluff
- f. Statistical Report
- g. Announcements and Correspondence
- h. Friends Meeting Attendee for January
- i. Programs of Interest to Library Trustees – none

9. New Business

- a. Resolution for Updating Policy on Color Printing and Color Copying : approved.
- b. Discussion of Northern Trust Money Market, Savings, and Checking Accounts : accounts will be closed and transferred to Lake Forest Bank and Trust.
- c. Prevailing Wage Resolution : Resolved: to approve

Bush motioned and Nickels seconded to approve the Prevailing Wage Resolution.

Ayes: John Maroszan, Julie Gottshall, Cal Stroh, Kathy Meierhoff, Judy Nickels, Karen Bush

Nayes: none

Absent: Romain Wojda

10. Executive Session

- d. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)
- e. The Board did not go into executive Session.

11. Committee Reports

- a. Finance Committee (Bush, Stroh, Maroszan)

- b. Human Resources Committee (Gottshall, Bush)
 - c. Building and Grounds Committee (Stroh, Meierhoff)
 - d. Technology Committee (Marozsan, Wojda)
 - e. Public Relations/Advocacy/Fundraising (Nickels, Wojda)
 - f. Friends Liaison (Bush, Nickels)
 - g. Historical Museum Liaison (Nickels, Bush)
 - h. Long Range Planning Committee (Board as a whole when needed)
- 12. Any and all other business which may properly come before the Board**
- a. **Strategic Planning Committee – the Board will review the 2008 Long Range Plan and will reflect on future planning.**
- 13. Adjournment: Gottshall moved and Maroszon seconded a motion to adjourn the meeting at 8:09.**

Upcoming Board Meetings: July 10, August 14, and September 11 2012