

**LAKE BLUFF PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
Regular Meeting  
Tuesday, May 8, 2012

- 1. Call to Order:** The meeting was called to order at 7:03 p.m. by Board President John Marozsan. Roll was called and a quorum was established.

Present: Julie Gottshall, John Marozsan, Cal Stroh, Romain Wojda, Kathy Meierhoff  
(joined 7:47pm)

Absent: Karen Bush, Judy Nickels, Kathy Meierhoff (until 7:47pm)

Library Staff Present: Director Eric Bailey

Members of the Public: Martha Cordeniz, Carlen DeThorne

- 2. Additions and Corrections to the Agenda:** Add to New Business that Library received a FOIA request.

- 3. Election of Secretary Pro Tempore:** Gottshall moved and Wojda seconded a motion to elect Gottshall as Secretary Pro Tempore.

AYES: all present

NAYES: none

ABSENT: Bush, Meierhoff, Nickels

- 4. Election of Board Members, Committee Members:** Wodja moved and Stroh seconded a motion to elect the following slate:

President – Marozsan

Vice President – Gottshall

Secretary – Meierhoff

Treasurer – Bush

AYES: Gottshall, Marozsan, Stroh, Wodja

NAYES: none

ABSENT: Bush, Meierhoff, Nickels

Gottshall moved and Marozsan seconded a motion to appoint the Committee memberships as set forth in Section 13 below.

AYES: Gottshall, Marozsan, Stroh, Wodja

NAYES: none

ABSENT: Bush, Meierhoff, Nickels

- 5. Approval of Minutes:** Stroh moved and Marozsan seconded a motion to approve the following minutes: 4/9/12 Building and Grounds Committee Meeting; Gottshall moved and Wodja seconded a motion to approve the following minutes: 4/10/12 Regular Board Meeting; Stroh moved and Marozsan seconded a motion to approve the following minutes: 4/13/12 Finance Committee Meeting; Gottshall moved and Marozsan seconded a motion to approve the following minutes: 4/24/12 Human Resources Committee Meeting.

AYES: all present  
NAYES: none  
ABSENT: Bush, Meierhoff, Nickels

**6. Approval of April 2012 Financial Report** (for 12 periods ending 4/30/12):

- a. Detailed Balance Sheet
- b. Detailed Revenue & Expense Report
- c. Detailed Revenue & Expense Report with percentage variances

Marozsan moved and Stroh seconded a motion to approve Financial Reports.

AYES: Gottshall, Marozsan, Stroh, Wojda

NAYES: none

ABSENT: Bush, Meierhoff, Nickels

**7. Approval of checks:** Marozsan moved and Gottshall seconded a motion to approve manual check numbers 10489 – 10506 and monthly check numbers 10538 – 10568. Director to determine reason for skipped check numbers 10507-10537.

AYES: Gottshall, Marozsan, Stroh, Wojda

NAYES: none

ABSENT: Bush, Meierhoff, Nickels

**8. Opportunity for the Public to address the Board:** none

**9. Old Business:**

- a. Discussion of programming expenditures. Resolved: Report to be generated annually to the Board. Director and programmers to review the programs periodically to determine the cost/benefit of various offerings.
- b. Discussion of gifts to the Library in 2012. Resolved: Report of gifts (amount, donor, etc.) to be generated annually and presented to Board.
- c. Discussion of landscaping project. Resolved: Lyndy Jensen to follow up with landscape architects for bids.

**10. Director's Report:**

- a. Director's Narrative Report
- b. Statistical Report
- c. Announcements and correspondence:
- d. Friends meeting attendee for May 12, 2012 at 10am – Meierhoff to attend.
- e. Programs of interest to Library Trustees – none

**11. New Business:**

- a. Need to update signature cards for Library's bank accounts to reflect new officers. Resolved: Completed at conclusion of meeting (Bush to complete later).
- b. Lake Forest Bank and Trust Savings Account. Resolved: Close account, which has no balance.

- c. Discussion of color copies. Resolved: Cost of color copies to be \$1/page.
- d. Freedom of Information Act (FOIA) request. Resolved: Responded to per Library procedure.

**12. Executive Session:**

To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act, 5 ILCS 120/2(c)(1).

The Board did not go into Executive Session.

**13. Committee Reports:**

- a. Finance Committee (Bush, Stroh, Marozsan) - no report
- b. Human Resource Committee (Gottshall, Bush) - no report
- c. Building and Grounds Committee (Stroh, Meierhoff) – no report
- d. Technology Committee (Marozsan, Wodja) – no report
- e. Public Relations/Advocacy/Fundraising (Nickels, Wojda) – no report
- f. Friends Liaison (Bush, Nickels) – no report
- g. Historical Museum Liaison (Nickels, Bush) – no report
- h. Long Range Planning Committee (Board as whole when needed) – no report

**14. Any and all other business which may properly come before the Board - none**

**15. Adjournment:** Gottshall moved and Marozsan seconded a motion to adjourn the meeting at 8:37 p.m.

AYES: all present  
NAYES: none  
ABSENT: Bush, Nickels

Respectfully submitted,

Julie L. Gottshall  
Board Secretary Pro Tempore