

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Tuesday, March 12, 2013 at 7:00 PM**  
123 E. Scranton Ave, Lake Bluff, IL 60044

1. **Call to Order** - the meeting was called to order at 7:00 by Vice President Julie Gottshall. Roll call was called and a quorum was established. Present: Julie Gottshall, Tim Kregor, Kathy Meierhoff, Cal Stroh, Romain Wojda. Absent Karen Bush, John Marozsan. Members of the public: Carl Schons, Library Staff: Eric Bailey, Director.
2. **Additions & Corrections to the Agenda** - none
3. **Approval of Minutes**
  - a. Approval of Minutes of 2/12/2013 Regular Meeting of the Board
  - b. Approval of Minutes of 2/12/2013 Technology Committee Meeting – **delete John Marozsan listed as absent**
  - c. Approval of Minutes of 3/1/2013 Long Range Planning Committee Meeting - **Motion was made by Wojda, seconded by Stroh to approve the minutes with the listed (3. b.) correction to the Technology Minutes. Ayes: Gottshall, Kregor, Meierhoff, Stroh, Wojda. Absent: Bush, Marozsan.**  
**February 2013 Financial Reports** – Detailed Balance and Revenue/Expense (Yellow Pages)
    - d. February Detailed Balance Sheet
    - e. February Detailed revenue & Expense Report
    - f. February Detailed Revenue & Expense Report**A motion was made by Stroh, seconded by Meierhoff to approve all the February Balance Sheets and Detailed balance and Expense Reports. Ayes: Gottshall, Kregor, Meierhoff, Stroh, Wojda. Absent: Bush, Marozsan.**
4. **Approval of checks** (Green Pages)
  - a. February Manual Checks (10996-11007)
  - b. February Monthly Checks (11008-10034)**A motion was made by Meierhoff, seconded by Stroh to approve February manual checks 10996 – 11007 and February Monthly checks 11008 – 10034. Ayes: Gottshall, Kregor, Meierhoff, Stroh, Wojda. Absent: Bush, Marozsan.**
5. **Opportunity for Public to Address the Board** - none
6. **Old Business**
  - a. Final Budget for Fiscal Year 2013-2014 - **final budget discussed**
7. **Director's Report**

- a. Director's Narrative Report – **the trustees approved 2 ½ days inservice for FY 2013 – 2014 to be determined by Director Bailey**
- b. Statistical Report
- c. Announcements and Correspondence
- d. Friends Meeting Attendee for April 13 - **Kregor will attend**
- e. Programs of Interest to Library Trustees – **March 21, 2013, 7:00 p.m. Kathleen O'Hara will present Our Library Grows as the Village Grows**

#### **8. New Business**

- a. Rough Draft of Long Range Plan – **Mission Statement will be revised by Director Bailey and reviewed be trustees at April meeting**
- b. **Staff In-Service Days – see 7 a.**

#### **9. Executive Session**

- a. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1) – **the Board did not go into Executive Session**

#### **10. Committee Reports**

- a. Finance Committee (Stroh, Kregor, Bush)
- b. Human Resources Committee (Gottshall, Bush, Meierhoff)
- c. Building and Grounds Committee (Stroh, Meierhoff)
- d. Technology Committee (Kregor, Wojda)
- e. Public Relations/Advocacy/Fundraising (Gottshall, Wojda)
- f. Friends Liason (rotates among trustees)
- g. Intergovernmental Committee (Stroh, Bush)
- h. Long Range Planning Committee (Kregor, Wojda)

#### **11. Any and all other business which may properly come before the Board - none**

**Adjournment – A motion was made at 8:12 to adjourn by Gottshall, seconded by Stroh. Ayes: Gottshall, Kregor, Meierhoff, Stroh, Wojda. Absent: Bush, Marozsan.**

#### **Attachments:**

**Budget for 2013-2014 Fiscal Year  
Draft of Long Range Plan**

**Upcoming Board Meetings: April 9, May 14, and June 18, 2013.**

**Respectfully submitted,  
Kathy Meierhoff, Secretary**